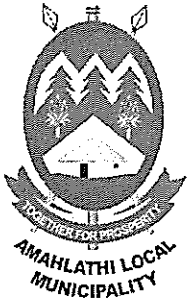


AM AHLATHI LOCAL MUNICIPALITY



OFFICE OF THE MUNICIPAL MANAGER
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Private Bag X4002, Stutterheim, 4930
Tel: 043 683 5024 Fax: 043 683 1127
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Township Rural Enterprise Program (TREP) Workshop

Please be informed that Department of Small Business Development (DSBD) together with its agencies Small Enterprise Development Agency (Seda) and Small Enterprise Finance Agency (Sefa) is planning to assist businesses from Amahlathi Local Municipality within Amathole District, through the Township and Rural Entrepreneurship Programme (TREP).

TREP aims to assist informal, micro and small enterprises operating in townships and rural areas that meet the qualifying criteria. The financial package is structured at a maximum value of R1 000 000; offered in the form of a blended finance with 50% of the total approved amount being a grant i.e., a maximum grant amount of R100 000.

Therefore, DSBD will be conducting a training workshop so that potential applicants may be able to complete the applications forms and submit all the required documentation. DSBD is further requesting the Amahlathi Local Municipality (LED Section), SEDA and business organizations to work together to identify these potential applicants.

Venue: Mlungisi Community Hall

Date and Time: 12th February 2024 @ 10.00 am.

Kind Regards

DR. Z SHASHA
MUNICIPAL MANAGER

DATE: 07/02/2024

AM AHLATHI LOCAL MUNICIPALITY
"Together for Prosperity"

Please note that potential applicants must bring the following business documents in form of

SOFT COPPIES (scanned documents) on the day of the training workshop:

Description

1. Application Form
2. Certified copy of ID and that of spouse if married in COP - not older than 3 Months
3. Marriage Certificate or marriage contract (where applicable)
4. Short CVs of members or directors/ owners
5. Proof of Residence utility bill or sworn affidavit (not older the 3 months)
6. Valid Tax Clearance certificate
7. Company registration documents CK2/CK14.3 / COR14.1
8. Proof of CIPC / CIPRO Annual fees (where applicable)
9. 6 months bank statement (personal and business)
10. Supporting quotations (with contact and banking details of supplier)
11. Personal income and expenditure schedule and asset and liability statement of directors
12. Members and shareholders resolution to apply (if applicable)
13. In an event of court judgement - please provide an arrangement letter with your creditors
and statement showing 3 consecutive payment being made to honour the arrangement
14. Lease agreement/ letter of intent to lease (if applicable)
15. Franchise agreement (if applicable)
16. Cashflow projections with clear assumptions - 36 months
17. Funding proposal and cashflow projections
18. Business Profile