

AM AHLATHI LOCAL MUNICIPALITY



OVERSIGHT REPORT ON THE ANNUAL REPORT FOR 2021/2022 FINANCIAL YEAR

Signed by:

A handwritten signature in black ink, appearing to be "Z.A. Qonto", written over a horizontal line.

Cllr. Z.A. Qonto
MPAC Chairperson

OVERSIGHT REPORT ON THE ANNUAL REPORT OF AMAHLATHI LOCAL MUNICIPALITY FOR THE YEAR 2021/2022

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[Author: MPAC Chairperson/ZAQ]
[Ordinary Council Meeting: 30 March 2023]

PURPOSE

For the Council to adopt the Oversight on Annual report of Amahlathi Local Municipality for 2021/2022 financial year.

AUTHORITY

The Constitution of the Republic of South Africa, (1996 as amended). - The Local Government Municipal Structures Act (Act 117 of 1998 as amended). - The Local Government Municipal Systems Act (Act 32 of 2000 as amended) - The Local Government Municipal Finance Management Act (Act 56 of 2003) - Municipal Finance Management Regulations, Circular 11, 32 and 63 - The Standing Rules of Amahlathi Local Municipality - The Municipal Public Accounts Committee Terms of Reference

LEGAL AND/ OR STATUTORY REQUIREMENTS

According to section 151(2) of the Constitution of the Republic of South Africa, 1996 (as amended) the legislative and executive authority of a municipality is vested in its municipal Council.

Section 79(1)(a) of the Municipal Structures Act (Act 117 of 1998 as amended) provides for the Council to establish one or more committees necessary for the effective and efficient performance of any of its function or exercise of any of its powers. Section 46(1)(a) of the Municipal Systems Act (Act 32 of 2000 as amended) states that a municipality must prepare for each financial year an annual report reflecting the performance of the municipality and each external service provider during that year.

Section 129(1) of the Local Government: Municipal Finance Management Act (Act 56 of 2003) states that: " The Council of a municipality must consider the annual report of the municipality and of any municipal entity under the municipality's sole or shared control and by no later than two months from the date on which the annual report was tabled in the Council in terms of 32 section 127, adopt an oversight report containing the Council's comments on the annual report, which must include a statement whether the Council-

- (a) Has approved the annual report with or without reservations;
- (b) Has rejected the annual report; or
- (c) Has referred the annual report back for revision of those components that can be revised."

According to the Municipal Finance Management Act, 2003, Municipalities are enjoined to review the Annual report of the Municipality and municipal entity and develop and adopt an oversight report.

The Terms of Reference of the Municipal Public Accounts Committee provide for the Committee to oversee the Annual Report of the Institution and develop an Oversight Report

BACKGROUND

Local government legislation requires municipalities to prepare annual reports on service delivery and financial performance. The requirement for annual reporting is contained in section 46 of the Municipal Systems Act, 2000 (Act 32 of 2000 as amended), and section 121 of the Municipal Finance Management Act, 2003 (Act 56 of 2003). In addition, the National Treasury (NT) issued Circular 11 of the MFMA, which provides guidance to municipalities on compliance with the above legislation and in accordance with the said Circular:

A municipal annual report must include the following major elements:

1. Annual performance report, comparing the year's performance with the performance objectives established in the IDP, Budget and SDBIPs;
2. Annual financial statements (AFS), Auditor-General's (AG) audit report on the AFS and management's responses to address the AG's audit findings;
3. Other disclosures as required by the MFMA in Sections 121, 123, 124 and 125 (e.g. Councilors and top management compensation, grants, bank accounts, investment information, etc.).

Section 129 (1) of the Municipal Finance Management Act, 2003 and National Treasury's (NT) Circular 32 direct and guide the oversight process and the preparation of the oversight report.

The Municipal Public Accounts Committee are successors in title to the Oversight Committee whose mandate entails, inter alia to:

- a) Lead the process of review of the annual report for Council, through a detailed analysis and engagement with stakeholders.
- b) Engage the Executive and the Administration on issues raised by the Auditor General to get assurance that such issues are attended to.
- c) Prepare the oversight report and to provide Councilors with a more detailed and comprehensive analysis of the annual report than what they would have reached individually and or during the sitting of Council.

The rationale for the establishment of oversight committee is to assist Council in providing better oversight over municipal operations and, ultimately, improve the quality of the annual report so that it can function as an effective performance monitoring tool for Council and citizens.

In terms of the National Treasury guidelines for Councilors part eleven the Oversight of a municipality is not confined to the financial statements but includes monitoring the service delivery and the level of performance of the Municipality. For this reason Oversight must "assess effectiveness, efficiency, service quality and municipal productivity and reports on SDBIP implementation that assesses whether promised service delivery targets have been delivered". It assesses whether the services that are delivered to the citizens meet the expectations of the citizens and whether they are of such a quality that is commensurate with the resources invested.

Considering that the review of the annual report may not be effective if done by the whole Council, the Amahlathi Local Municipality Council appointed multi-party Municipal Public Accounts Committee, in line with Guidelines issued by the Department of Cooperative Governance and the National Treasury.

Accordingly the Municipal Public Accounts Committee is mandated to receive the Annual Report and analyze it to establish if the Municipality has fulfilled its mandate to the electorate in terms of service delivery as well as whether in delivering such services the resources of the institution were utilized in an effective and efficient manner.

On receipt of the Annual report of ALM and the consolidated annual financial statements the Municipal Public Accounts Committee met to consider the annual reports as required in terms of the Act, 2003 and developed a program of action to guide the committee in dealing with the Annual report.

The program of action also includes Public Participation on the Annual Report thus affording communities an opportunity to assess the performance of the Municipality as envisaged in section 16(1)(a)(iii) of the Municipal Systems Act (Act 32 of 2000 as amended). Comments and inputs of the Communities are included in the Oversight Report.

STAFF IMPLICATIONS

None

FINANCIAL IMPLICATIONS

None

RECOMMENDATIONS

- 1) That the Oversight Report on the Annual Report for 2021/2022 financial year **BE ADOPTED**.
- 2) That the Senior Officials, Portfolio Heads and Ward Councilors **BE PART** of Annual Report Public Hearings.

STRUCTURE OF THE REPORT

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2. SUMMARY OF THE RESOLUTIONS OF COUNCIL
3. PROCESS FOLLOWED BY THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE IN CARRYING OUT ITS WORK.
- 4.1. MEMBERSHIP
- 4.2. SUMMARY OF CONCLUSIONS OF COUNCIL EXPRESSED ON THE ANNUAL REPORT OF THE AMAHLATHI LOCAL MUNICIPALITY
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AMAHLATHI LOCAL MUNICIPALITY



OVERSIGHT REPORT ON THE ANNUAL REPORT OF AMAHLATHI LOCAL
MUNICIPALITY FOR THE 2021/2022 FINANCIAL REPORT

INTRODUCTION

Section 151(2) of the Constitution of the Republic of South Africa, 1996 as amended, vests both legislative and executive authority of the Municipality on the Council. This means that Council has the responsibility to oversee the work of the Executive and the Administration of the municipality. The oversight responsibility of the Council is meant to ensure that there are checks and balances in the running of the Municipality and the delivery of services to the community.

Section 152(a) of the Constitution of the Republic of South Africa, 1996 as amended, states that the object of local government is:

“To provide democratic and accountable local government for communities”.

In the light of this provision, it becomes the responsibility of all the political and administrative office bearers to promote a culture of accountability within the entire institution and any municipal entity of which the municipality has sole or shared responsibility or ownership and seek to give effect to the provisions of the Constitution.

The submission of the Annual Report and the Annual Financial Statements to the Council is a step towards attainment of fully accountable governance and enables the Council to exercise its leadership role in ensuring an accountable local government. The submission of the Oversight report on the annual financial statements and the annual report is an area in which the Council must play a meaningful role in terms of ensuring:

1. That the Executive and the Administration comply with the requirements of the Municipal Finance Management Act, 2003 and other relevant legislation in terms of reporting.
2. That the annual report reflects that the Municipality has lived up to its goals and strategies in terms of delivering services to the community as set out in its Integrated Development Plan.
3. That the municipality responds to national and provincial government norms in terms of the development objectives set by those spheres of government.

4. That the interests of the community are served to the extent that the municipality has the capacity and the resources to respond to the needs of the community.
5. That the municipality gives effect to the Integrated Development Plan as required in terms of section 36 of the Municipal Systems Act (Act 32 of 2000 as amended) and the Standing Rules (2014).
6. That the resources of the Institution are applied in an efficient and economic manner to deliver services to the community.

The Council of Amahlathi Local Municipality in considering mechanisms to do effective oversight in terms of the Act resolved to appoint a Municipal Public Accounts Committee to exercise the oversight functions of Council on behalf of Council and report progress in terms of section 79 of the Municipal Structures Act (Act 117 of 1998 as amended). The Terms of Reference of the Municipal Public Accounts Committee include the consideration of the Annual Report and preparation and presentation of an oversight report to the Council for adoption.

SUMMARY OF THE RESOLUTION OF THE COUNCIL ON THE ANNUAL REPORT

The Mayor of Amahlathi Local Municipality, Her Worship Cllr Nomakhosazana Nongqayi, presented the Draft Annual Report and the Consolidated Annual Financial Statements for the Local Municipality in a Council Meeting on 25th January 2023 in terms of section 127 of the Municipal Finance Management Act (Act 56 of 2003) as part of item 6.1 of the Ordinary Council Agenda.

RESOLVED

That the 2021/2022 draft annual report appended as pages 6 to 7 to the agenda for the 01/2022/2023 Council meeting held on the 25th January 2023 **BE NOTED.**

That the Draft Annual Report **BE SUBMITTED** to Municipal Public Accounts Committee for Oversight.

PROCESS FOLLOWED BY THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE IN DOING ITS WORK.

In terms of the Municipal Finance Management Act, 2003 (Act 56 of 2003), section 121 states that: Every Municipality and every Municipal entity must for each financial year prepare an annual report in accordance with this chapter. The Council of the Municipality must within nine months after the end of a financial year deal with the annual report of the Municipality and any of the Municipal entity under the municipality's sole or shared control in accordance with section 129.

The Committee developed a program of action for oversight on the Annual Report. The Program of action which is attached herewith as **Annexure 1E** of this report entailed the following key component:

1. Roll out of the Annual report to Communities for the citizens to be afforded an opportunity to give their views and raise concerns on the performance of the Municipality on service delivery.

MEMBERSHIP

The oversight committee is a committee of council established under section of the municipal structures act 1998. Section 79, allows for co-option of advisory members to a committee, who are not members of the council

Due to the separation of roles and responsibilities, between council and executive committee (MAYOR AND EXCO). It is not appropriate that members of the EXCO be members of the oversight committee.

AMAHLATHI OVERSIGHT COMMITTEE COMPOSED OF THE FOLLOWING MPAC MEMBERS:

- **Cllr Z.A Qonto- Chairperson**
- **Cllr X. Neti**
- **Cllr P.A.Simandla**
- **Cllr M.Gantsho**
- **Cllr Z.Mjandana**
- **Cllr N.Ncevu**

PUBLIC PARTICIPATION ON THE ANNUAL REPORT

Public hearings on the Annual report are a unique opportunity for communities to analyse and give comments on how they view the performance of the Municipality. In this regard the Municipality is able to comply with the provisions of section 16(1) (iii) of the Local Government Municipal Systems Act, 2000 as amended. However successful and effective participation of citizens in these processes depends on the extent to which an enabling environment is created for effective engagement. Thus the support and cooperation of the local municipalities is important so that communities are able to evaluate the performance of local government in their areas.

During the Public Hearings the Committee was accompanied by the Honorable Mayor Mayor who presented the report to the communities. The Committee is pleased to report that it was able to visit all the areas of the local municipality.

The Committee noted that some of the issues raised by communities during the Public Hearings were raised in previous years and there is an indication that the Institution has not been able to resolve them or they are taking longer to resolve. It is the view of the Committee that the Local Municipality is not moving fast enough in resolving the issue.

While the Communities have raised a number of issues, the over-arching impression was that of appreciation of the efforts that are made by ALM in delivering services to communities. Amongst the positive comments of the Communities are the following:

- a. The Amahlathi Local Municipality's consistency in bringing a report to communities on their performance.
- b. Communities appreciate the efforts that are made by ALM in delivering services in view of the backlog inherited from the past.

The details of the comments of the communities are captured in **"Annexure 1F"** of the report

INTERACTION WITH THE EXECUTIVE AND THE ADMINISTRATION

An important component of the oversight on the Annual report is the interaction between the Municipal Public Accounts Committee, the Executive and Administration. The purpose of the interaction is for the Municipal Public Accounts Committee to get assurance that matters raised by the Auditor General are receiving the attention of the Administration and the Executive and that there are plans in place to systematically deal with the matters and resolve them timeously . Due to the tight schedule of the ALM calendar, it was not possible to meet with the Executive and the Administration before the committee undertook the process of the public hearings.

SUMMARY OF CONCLUSIONS OF COUNCIL WITHOUT RESERVATIONS EXPRESSED ON THE ANNUAL REPORT AND THE ANNUAL FINANCIAL STATEMENTS OF THE ALM

The Municipal Public Accounts Committee has reviewed the Annual report and consulted communities in the process. The Committee is satisfied that the information provided by the Executive and the Administration during the interactive sessions is a fair representation of the state of affairs within the Municipality. The Committee therefore recommends that the Annual report of Amahlathi Local Municipality be adopted.

ANNEXURE 1A

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE PROGRAM OF ACTION

| Terms of Reference/Objectives | Activity | Frequency | Expected Outcomes |
|---|--|--|---|
| Ensure accountability, efficiency and effectiveness of Executive and Administration | Expenditure on Municipal Infrastructure Grant conducted by the Municipal Public Accounts Committee | Quarterly | <p>The MPAC is required by the Municipal Structures Act (Act 117 of 1998) as amended, to serve as an oversight committee. They are further required by ALM TOR's to visit the ALM projects at any stage of their implementation so as to:</p> <ul style="list-style-type: none"> i) Assess the level of community satisfaction on the implementation of the project. ii) Assess the impact of the project on the community and establish whether the resources of the Institution are effectively utilised. iii) Identify any challenges in the implementation of projects and advise council for corrective action. |
| Ensure capacity building for the committee | Municipal Public Accounts Committee Ordinary meeting | Quarterly | To share information and discuss issues at hand |
| | Arrange training for the committee | On- going/As and when is requested by the committee. | To strengthen capacity of committee. To develop probing and investigative skills. |
| | Meetings with the Audit Committee | Quarterly | <ul style="list-style-type: none"> - Discuss opinions on financials. - Share information on IA processes - Get opinion of IA on Financial Statements and Audit Process. |

| Terms of Reference (Objectives) | Activity | Frequency | Expected Outcomes |
|---|---|----------------------------------|---|
| Ensure community participate in review of Municipal Performance | Conduct Public Hearings on the Annual Report | Annually | - Community inputs into Municipal Performance. |
| Prepare oversight report on annual report | Meetings with the Mayor, Mayoral Committee and Management | Annually | - Get responses on issues raised by AG on the Annual Report. - Provide assurance to council and communities. |
| Ensure Clean and Accountable governance | Investigation into fruitless and wasteful expenditure | As and when requested by Council | - Promote transparent and accountable governance. |

Signed by:



MPAC CHAIRPERSON
CLLR. Z.A. QONTO

AM AHLATHI LOCAL MUNICIPALITY



MPAC TERMS OF REFERENCE

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1. GENERAL DEFINITIONS

1.1 General definitions

1.1.1 In this Audit Committee and Performance Audit Committee Charter, unless the context indicates otherwise, a word or expression to which a meaning has been given, has the same meaning, and –

| | |
|---------------------------|--|
| “Accounting Officer” | means the Municipal Manager, referred to in section 60 of the Act |
| “Act” | means the Municipal Finance Management Act, Act 56 of 2003 |
| “Committee” | means the Municipal Public Accounts Committee established in terms of section 79 of the Municipal Systems Act, means the Audit Committee and Performance Audit Committee established in terms of Section 166 of the Act and the Performance Audit Committee established in terms of the Local Government Municipal Planning and Performance Regulations, 2001. |
| “Chief Financial Officer” | means the employee designated in terms of MFMA who performs such budgeting, and other duties as may in terms of section 80 & 81 of the MFMA be delegated by the accounting officer to the chief financial officer. |
| “Local Municipality” | means a municipality that shares municipal executive and legislative authority in its area with a district municipality within whose area it falls, and which is described in section 155(1) of the Constitution as a category B municipality |
| “Employee” | means a person in the employ of the Local Municipality |
| “External Auditors” | means the Auditor-General |
| “Internal Audit Function” | means an internal audit component as constituted by Council. |
| “MPAC” | means a Municipal Public Accounts Committee as constituted by Council. |
| “TOR’s” | means the Terms of reference as adopted by Council. |

2. INTRODUCTION AND PURPOSE

- 2.1 The Municipal Public Accounts Committee (MPAC) is established in terms of Section 79 of the Municipal Structures Act as a Committee of Council for the efficient and effective performance of its functions. The MPAC Terms of Reference (TOR's) is the statement of its functions and responsibility as delegated by the Council. The Terms of Reference states the purpose of the Committee and its specific responsibilities. MPAC is the Committee of the Council and answerable to the Council on performance of its functions. MPAC's recommendations are only binding when adopted as Council resolutions.
- 2.2 The role of MPAC is to serve as an oversight Committee and to review Amahlathi Local Municipality's Annual Report with specific focus on the financial aspects as contained in the Auditor-General's Report and also when instructed by the Council to advise Council in respect of unauthorized, irregular or fruitless and wasteful expenditure in terms of Section 32(2) of the Municipal Financial Management Act (MFMA).
- 2.3 The Committee (MPAC) is a link in the accountability chain and plays accountability role at the local sphere of government. It enhances the accountability process by ensuring that there is objective political oversight in addition to the other governance committees, such as Council Executive, Executive Committee (EXCO), Finance Portfolio and the Audit Committee.
- 2.4 MPAC will assist Council to hold the executive and municipal agencies to account as well as ensure the efficient and effective use of public finance.
- 2.5 The MPAC enables the Council, in respect of financial management, to fulfil its constitutional obligation to scrutinize and oversee executive action with regards to financial administration and non-financial activities.

Oversight in the Municipality enables the Council to:

- gain the trust of the voters on good governance related to public resources;
- to improve service delivery and performance;
- to hold the executive and administration accountable for their stewardship on policy implementation and use of municipality funds;
- to enables councillors to evaluate the performance of the municipality against the set and agreed targets;
- to report on performance of the municipality to their constitutions; and
- to enhance the integrity of the municipality and thereby installing confidence by the local communities.
- Monitor, implementation of recommendations by the AG Audit Committee and Internal Audit.

1.6 Request the support of Internal and/or external Auditors for advisory when necessary for any function assigned through council resolution

3. THE COMMITTEE'S MANDATE

3.1 Responsibilities related to management and internal control- The Committee should advise Council in carrying out its responsibilities in terms of the Municipal Structures Act. The following amongst others, would be expected from the Committee: To consider and evaluate the content of the following reports submitted to Council by the Executive Mayor and to make recommendations to Council in respect of such reports;

- i) Quarterly Supply Chain Management Reports;
 - ii) Quarterly Performance Reports;
 - iii) Quarterly reports of the on the implementation of the Service Delivery and Budget Implementation Plan (SDBIP) to assess the effectiveness, efficiency and quality of services rendered and/or goods purchased; and to ascertain whether specific promised service delivery targets have been met;
 - iv) Section 71 and section 72 reports
- a) The MPAC is also empowered to invite persons with relevant experience both internally and externally to attend its meetings as it deems fit
- i) To consider and evaluate the content of the annual report, and draft an oversight report in accordance with Section 129(1) of the MFMA, within two months of the annual report being tabled in Council. The oversight report must include a statement recommending that Council:
 - ii) approve the annual report with or without reservations;
 - iii) reject the annual report;
 - iv) refer the report back for revision of those components that can be revised;
- b) Promote the effectiveness of the Municipality's internal control system regarding, financial, operational and Compliance with applicable laws and regulations ;
- c) Perform any other functions assigned to it through a resolution of council within its area of responsibility;
- d) Understand the scope of internal and external auditors' review of internal controls over financial reporting and obtain reports on significant findings and recommendations, together with management's responses;
- e) Interrogate the content, quality, adequacy, reliability and accuracy of the financial information (monthly and quarterly reports) provided to Council and other users of such information;
- f) Interrogate any accounting and auditing concerns identified as a result of internal and external audits performed;

- g) Interrogate the Auditor-General's management letter and management's response;
- h) Recommend/ investigate changes in accounting policies and practices; and
- i) Recommend adjustments resulting from the audit;
- j) By way of a resolution of Council, to investigate the recoverability of unauthorized, irregular or fruitless and wasteful expenditure in terms of Section 32(2)(a) and (b) of the MFMA;
- k) Play an oversight role by conducting Departmental visits through the office of the Mayor;

3.2 Responsibilities related to the Internal Audit function and Audit Committee-The Committee should ensure that the Internal Audit function performs its responsibilities effectively and efficiently through:

- a) Assist Internal Audit in promoting good governance, transparency and accountability on the use of municipal resources
- b) MPAC should interrogate the audit reports of the municipality;
- c) Evaluate the extent to which the Audit Committee's and Internal Audit's recommendations have been implemented;
- d) Recommend or undertake any investigation in its area of responsibility, after reviewing any investigation report already undertaken by the Internal Audit;
- e) MPAC should request the support of Internal Auditors for advisory when necessary for any function assigned through Council Resolution;
- f) Request advice from Internal Audit on the technical content of MPAC reports;
- g) Have meetings with the Internal Auditors as deemed necessary;
- h) Request advice from audit committee on the adequacy reliability and accuracy of financial reporting and information, performance management, effective governance compliance with the MFMA and the Division of Revenue Act and other local government applicable legislation.
- i) The Committee shall be entitled to visit the ALM projects at any stage of their implementation so as to:
 - i) Assess the level of community satisfaction on the implementation of the project;
 - ii) Assess the impact of the project on the community and establish whether the resources of the Institution are effectively utilised;
 - iii) Identify any challenges in the implementation of projects and advise council for corrective action;
- j) The following procedure will be followed when MPAC project visits take place:
 - i) MPAC develops a report;
 - ii) MPAC meeting the Executive Mayor and Municipal Manager to appraise them on MPAC findings;

- iii) The Mayor and Municipal Manager develop action plans or provide comments to add to MPAC findings;
- iv) MPAC report with recommendations is tabled to Council;
- v) Within 30 days, the Mayor and Municipal Manager meet with MPAC to appraise MPAC on actions taken;
- vi) Municipal Manager reports to Council on steps taken to address issues raised by MPAC;
- vii) In this process the independence of MPAC must be maintained unless it is a matter of urgency, the Committee must liaise with the Municipal Manager in respect of proposed site visits, to ensure that officials and/or service providers are on site to provide project related information to the Committee, as well as to ensure that interruptions to the projects to be visited are minimized.
- viii) Committee should develop effective follow-up procedures to determine if action has been taken to implement its recommendations;
- ix) Replies to recommendations of the committee are required from the accounting officer or any structure;
- x) Replies should indicate the action taken to deal with the problem;
- xi) Replies to questions must be provided to the committee within 30 days after the date of the resolution of the committee;
- xii) When it is not feasible to provide information within the stipulated period the responsible department must furnish reasons with reasonable timeframes.

3.3 Responsibilities related to External Audit performed by the Auditor-General

- a) MPAC should convene meetings and hearings as and when it is required;
- b) Request advice on the technical content of MPAC reports.
- c) Ensure that there are no restrictions or limitations placed on the auditors;
- d) Examine audit results and contents of financial information and the action plans of management;
- e) Meet with the External Auditors at their request as they deem necessary;
- f) Ensure direct access by the External Auditors to the Committee, the Chairperson of the Committee and the Executive.

3.4 Responsibilities related to Performance management and Performance evaluation

- a) Interrogate the reports of the internal auditors covering the performance measurements of the Municipality.
- b) Interrogate the Municipality's performance management system and make recommendations in this regard to Council.

- c) In reviewing the Municipality's performance management system the Committee should focus on economy, efficiency, effectiveness and impact in so far as the key performance targets set by the Municipality are concerned.

3.5 Responsibilities related to the public

- a) Participate in the public hearings;
- b) Provide comments on matters referred to the public;
- c) Committee hearings are open to the public, however, in-camera Hearings may be held if the Committee is of the view that the matters in question may impact on rights to privacy or any other rights protected by the Constitution.

3.6 Risk Management

- a) The Committee should ensure that a risk register exists;
- b) The Committee should consider the overall risk management processes in the Municipality.
- c) The typical risks inherent to the functions and activities of the Municipality as well as the management and control of such risks;
- d) Ensure that all projects are registered within the risk register;
- e) Details of the action plans of management to control the level of risk;

3.7 Compliance Management

- f) Investigate the effectiveness of the systems for monitoring compliance with laws and regulations and the results of management's investigation and follow-up (including disciplinary action) of any instance of non-compliance;
- g) Ensure that the Committee's activities comply with all requirements, as determined by any applicable legislation and regulations promulgated there under, as well as any regulatory/ supervisory authority and shall review the Municipality's compliance with any statutory requirements and regulations, in respect of accounting and financial reporting;
- h) Request and consider reports and presentations by management on measures implemented to ensure compliance with statutes, internal policies, procedures and controls, including accounting systems and record keeping controls, information systems and technology controls, internal auditing processes, management information systems and reports applied to the day to day management of the Municipality's business, and review the internal control structure including financial control, accounting systems and reporting; and

Consider the impact of new legislation on the affairs of the Municipality

3.8 Review the annual financial statements

- a) According to section 166 (2)(b) of the Act, the Committee must interrogate the Annual Financial Statements to provide the Council of the Municipality with an authoritative and credible view of the financial position of the Municipality, its efficiency and effectiveness and its overall level of compliance with the Act, the annual Division of Revenue Act and any other applicable legislation.
- b) Review the reasons for major fluctuations in the financial results (current year compared with prior years).

3.9 Special investigations

- a) Where circumstances necessitate, the Committee may undertake special investigations referred to it by Council without having to wait for an investigation report already undertaken by the Internal Audit.

3.10 Other responsibilities

- a) Perform any other functions assigned to it through a resolution of council within its area of responsibility.
- b) Advise on matters relating to:
 - i) Effective governance; and
 - ii) Any other issues referred to it by the Council

4. Reporting To Council

- a) The Committee has no executive powers, however, the findings and recommendations of the Committee carry considerable weight for good governance. The committee submits report to Council on its recommendations as soon as possible after adoption. These recommendations are submitted to Council for consideration and approval.
- b) The MPAC must discuss and adopt its report for Council, as the MPAC is a committee of the council, its reports are submitted directly to the council without being submitted to the EXCO.
- c) The name of individuals are included in its reports. These reports would then be considered at in-committee meetings.
- d) The MPAC should be able to communicate freely with the Speaker on the inclusion of reports of the MPAC in the Council agenda.

5. COMPOSITION OF THE COMMITTEE

5.1 Membership

- a) The MPAC shall comprise of councillors, excluding any councillor serving as an Executive Mayor or Deputy Executive Mayor, Mayor or Deputy Mayor, Speaker, Whip or a member of Mayoral Committee.

- b) As a committee established in terms of Section 79 of the Structures Act, the Committee is authorised by Council to co-opt advisory members who are not members of Council, but within the limits determined by Council
- c) MPAC members may not serve in other Committees of Council to minimize possible conflict of interest.
- d) Members ought to represent a wide range of experience and expertise available in Council and represent various political affiliations.
- e) Councillors serving on MPAC shall be appointed for a term as determined by Council.
- f) The Council may dissolve the MPAC at any time by way of a Council resolution.

5.2 Chairperson

- a) The Chairperson of the Committee is to be appointed by Council resolution.
- b) The Council may consider making the position of Chairperson of the Committee full-time.
- c) If the chairperson of the committee is unable to attend a particular meeting, the members present will elect an acting chairperson for that meeting.

5.3 Secretariat of the Committee

- a) In order for the MPAC to be effective in executing its functions, officials in the Legislative and Executive Support Department will provide support to the Committee to coordinate and undertake research activities, and will also provide secretarial and administrative support as required by the committee work programme.
- b) MPAC Chairperson shall have direct access to the Attorneys of the Municipality for advice and review on any investigation report undertaken by the MPAC Committee.
- c) The Committee's annual budget shall be under the control and management of the Legislative and Executive Support department.
- d) Council must ensure adequate provision of financial and other resources to ensure that the Committee fulfils its mandate.

6. OPERATION

6.1 Frequency of meetings

- a) The meetings of MPAC shall be included in the annual calendar of Council and will sit on quarterly as determined by Council in its schedule of meetings, but special meetings may be called when necessary to consider urgent matters as mandated by Council.
- b) Agendas for the meetings shall be issued at least seven days prior to a meeting.
- c) The standard rules for the Council shall apply to MPAC.
- d) The meetings of the MPAC should, as far as is possible and practical, be open to the public in accordance with section 160(7) of the Constitution.

6.2 Quorum

- a) The quorum for meetings will be 50% plus 1 of the members of the Committee.

6.3 Conflict of interest

- a) Subject to the provisions of any act, regulation or prescript, where a member of the Committee has an interest in a matter being considered, this interest shall be declared at the beginning of the proceedings of the meeting and the member must recuse him/ herself from the decision making process.

6.4 Access to information

- a) MPAC is authorized to seek any information from and have access to any Councilor and/employee, and to direct all Councilors or employees to cooperate with any request by the Committee.
- b) MPAC has unrestricted access to information relating to all personnel, books of account, records, assets and liabilities of the Council and to any other sources of relevant information that may be required from the Council for the purpose of its duties and responsibilities, however MPAC has to notify the office of the Municipal manager, unless the Municipal Manager is implicated in the matter.
- c) Head of departments should provide information within 7 working days failing which, the MPAC Chairperson will direct the request to the Office Municipal Manger and if there is no response from the M.M either, the Committee shall forward the matter to Council.
- d) It shall have the authority to instruct committee members, management and other employees of the council to be present at any given meeting for possible interview and/or give input regarding items on the agenda.

- e) MPAC committee has an authority to obtain legal, technical and other specialized assistance required to exercise its functions and duties but that should be within the budget approved for the committee and subject to the supply chain management policy where applicable.
- f) The MPAC shall have direct access to internal and external auditors and to direct investigations into any matters referred to it by Council.
- g) The committee should have permanent referral as they become available of :
 - i) All financial statements and the Annual Report of the municipality and its municipal entities as part of the Committee's oversight process;
 - ii) Audit opinion, other reports and recommendations from the Audit committee;
 - iii) Reports in respect of transgressions in terms of the MFMA pertaining Sections 32(2) of the MFMA;
 - iv) Information in respect of transgression in terms of the MFMA pertaining to the Council and its Municipal Entities, i.e. failure to prepare and adopt the Annual Report as well as the submission and auditing of the annual financial statements;
 - v) Feedback on corrective action taken in respect of recommendations by the MPAC;
 - vi) Information in respect of any disciplinary action taken in terms of the MFMA where it relates to an item that is currently serving or has served before the committee;
 - vii) Any other audit report from the municipality; and
 - viii) Performance information of the municipality;
- h) The Standing Rules for the Council applies to the Committee and provide various other rights and powers to the Committee to assist it in carrying out its functions effectively, for example:
 - i) the power to work with other committees of Council.
 - ii) the right of other Committee Members to attend in an observation capacity will be accommodated, but participation in the Committee hearing will be at the discussion of the MPAC Committee members.
- i) To ensure that the Council oversight report as envisaged in Section 129 of the MFMA is prepared for adoption by Council and that corrective action has been taken in respect of the comments and resolutions in respect of the oversight report.

6.5 Confidentiality

- a) The Committee undertakes that it will not, at any time, disclose confidential information to any third party for any reason or purpose whatsoever without the express prior written consent of the Municipal Council.

6.6 Notice of meetings

- a) Notice of each meeting shall be given in writing to all members of the Committee, at least fourteen days prior to the date on which such meeting is to be held.

6.7 Agenda, papers and distribution

- b) The agenda of each meeting shall be prepared and distributed at least seven days prior to the meeting date. Any person attending the meeting may add items to the agenda up to three days before the agenda is finalized. Such items must be provided to the secretary of the Committee.

6.8 Minutes

- a) The secretary shall prepare draft minutes of the meeting for review by the Chairperson within 10 working days of a meeting. The minutes shall be tabled at the next meeting of the Committee for adoption.

7. OTHER MEETINGS OF THE CHAIRPERSON

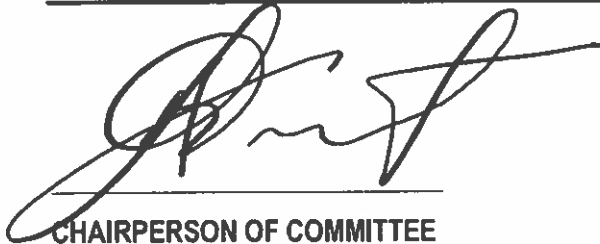
- a) Should the external auditors, internal auditors, audit committee or legal manager or any other party request an audience from the Committee, the Chairperson shall consult the other members prior to convening such a meeting;
- b) The Chairperson may at his/ her discretion meet separately with the external auditors, internal auditors, audit committee or management to discuss any matter;

8. EVALUATION OF THE EFFECTIVENESS OF THE COMMITTEE

- a) Although the effectiveness evaluation of the Committee is the responsibility of the Council, the Committee shall conduct a self-assessment evaluation on an annual basis. The results of the evaluation shall be made available to the members and Council as soon as convenient.
- b) At the last meeting of each financial year, the Committee shall conduct an evaluation of the Committee's Terms of Reference, and will make any recommendations to improve the effectiveness of the Committee, as may be required.
- c) The Council must also evaluate the effectiveness of the MPAC annually.

10. APPROVAL

- a) These Terms of Reference are hereby adopted as the guiding document for existence and operation of the Amahlathi Local Municipality's Municipal Public Accounts Committee.



CHAIRPERSON OF COMMITTEE

DATE: 28/03/2022

AM AHLATHI LOCAL MUNICIPALITY



INVESTIGATION REPORT OF FRUITLESS AND WASTEFUL EXPENDITURE 2021/2022

FY

FRUITLESS AND WASTEFUL EXPENDITURE FOR 2021/2022 FINANCIAL YEAR

[File No.....]
[Author: MPAC Chairperson/ZA/Q]
[Ordinary Council Meeting: 30 August 2022]

Purpose

To report to the council on investigation of fruitless and wasteful expenditure for 2021/2022 financial year.

Background

The Municipal Public Accounts Committee is required by the Municipal Structures Act (Act 117 of 1998) as amended, to serve as an oversight Committee and when instructed by the Council to advise Council in respect of unauthorized, irregular or fruitless and wasteful expenditure in terms of Section 32(2) of the Municipal Finance Management Act (MFMA).

Section 32 of the Municipal Finance Management Act requires that:-

- (a) A municipality must recover fruitless and wasteful expenditure from the person liable for that expenditure unless the expenditure is:
- (b) After investigation by a council committee, certified by the council as irrecoverable and written off by the council.

Fruitless and wasteful expenditure refers to the expenditure that was made in vain and could have been avoided had reasonable care been taken.

On 26th April 2022 the committee was tasked by the council to investigate fruitless and wasteful expenditure incurred in 2021/22 financial year.

National Treasury issued Circular 68 during April 2013 which provides guidance into irregular expenditure, associated registers and the investigation detailed into this report. This Circular clearly indicates that irregular expenditure is only recognized when the expenditure is paid.

Authority

The Constitution of the Republic of South Africa, 1996 as amended.
The Local Government Municipal Structures Act (Act 117 of 1998)
The local Government Finance Management Act (56 of 2003),
The Municipal Supply Chain Management Regulation.

Legal / Statutory Requirement

According to section 151(2) of the Constitution of the Republic of South Africa, 1996 as amended, the legislative and executive powers of a municipality are vested in its municipal council. In terms of this provision the council is expected to develop mechanisms to ensure a balance in the performance of both functions compromise to the principle of separation of powers.

Section 79 of the Local Government Municipal Structures Act (Act 117 of 1998 as amended) makes provision for the Municipal Council to

- (b). Establish one or more committees necessary for the effective and efficient performance of any of its functions or the exercise of any of its powers.

CONCLUSION

During the investigation, the committee discovered that the expenditure incurred due to interest on overdue accounts and penalties. The main cause for the late payments was the prioritization of salaries for employees and councilors over payment of creditors. The conclusion and recommendations are based on the information obtained through inquiry meetings with officials deemed relevant for the investigation and scrutiny of documents obtained.

RECOMMENDATION

- 1) That the Council **APPROVES THE WRITE OFF** of fruitless and wasteful expenditure for 2021/2022 financial year.
-

Amathloli Local Municipality
Working Document for Treatment of fruitless and wasteful expenditure 2021/2022)

| Number | Date of observance | Days Reported to Accounting Officer | Date of payment | Name of payee | Amount paid | Description of Incident | Person/Liable (Official or Political Office Bearer) | Type of Prohibited Expenditure | Status of Investigation | Repeat cause for submission of expenditure | Were goods or services delivered or rendered | Was there value for money | Should this expenditure be recovered against liable person | Should the liable person be written-off | Are there any irregularities of financial administration or fraud to be referred to the Board for investigation | Have the financial officers referred to SAPS for investigation | Have the financial officers referred to the Board for investigation | Comments |
|--------|--------------------|-------------------------------------|-----------------|---------------|-------------|------------------------------|---|----------------------------------|-------------------------|--|--|---------------------------|--|---|---|--|---|---|
| 1 | 13-Sep-21 | 13-Oct-21 | 06-Jul-21 | Esikom | R 69,05 | Interest on overdue account | L. Manjingolo | Fruitless & Wasteful Expenditure | Complete | Late payment of invoices | Yes | Yes | No | Yes | No | No | No | The MPAC recommends the write-off of this expenditure |
| 2 | 30-Sep-21 | 13-Oct-21 | | SARS | R 5 753,93 | Interest on overdue account | L. Manjingolo | Fruitless & Wasteful Expenditure | Complete | Late payment of invoices | Yes | Yes | No | Yes | No | No | No | The MPAC recommends the write-off of this expenditure |
| 3 | 30-Sep-21 | 13-Oct-21 | 07-Jul-21 | SARS | R 20 493,46 | Interest on overdue accounts | L. Manjingolo | Fruitless & Wasteful Expenditure | complete | Late payment of invoices | Yes | Yes | No | Yes | No | No | No | The MPAC recommends the write-off of this expenditure |
| 4 | 30-Sep-21 | 13-Oct-21 | 07-Jul-21 | SARS | R 5 562,30 | Interest on overdue accounts | L. Manjingolo | Fruitless & Wasteful Expenditure | complete | Late payment of invoices | Yes | Yes | No | Yes | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 5 | 30-Sep-21 | 13-Oct-21 | 07-Jul-21 | SARS | R 1 150,13 | Interest on overdue accounts | L. Manjingolo | Fruitless & Wasteful Expenditure | complete | Late payment of invoices | Yes | Yes | No | Yes | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 6 | 30-Sep-21 | 13-Oct-21 | 08-Jul-21 | SARS | R 244,23 | Interest on overdue accounts | L. Manjingolo | Fruitless & Wasteful Expenditure | complete | Late payment of invoices | Yes | Yes | No | Yes | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 7 | 30-Sep-21 | 13-Oct-21 | 09-Jul-21 | Esikom | R 7,36 | Interest on overdue accounts | L. Manjingolo | Fruitless & Wasteful Expenditure | complete | Late payment of invoices | Yes | Yes | No | Yes | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 8 | 30-Sep-21 | 13-Oct-21 | 09-Jul-21 | Esikom | R 1,35 | Interest on overdue accounts | L. Manjingolo | Fruitless & Wasteful Expenditure | complete | Late payment of invoices | Yes | Yes | No | Yes | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 9 | 30-Sep-21 | 13-Oct-21 | 09-Jul-21 | Esikom | R 3,63 | Interest on overdue accounts | L. Manjingolo | Fruitless & Wasteful Expenditure | complete | Late payment of invoices | Yes | Yes | No | Yes | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 10 | 30-Sep-21 | 13-Oct-21 | 09-Jul-21 | Esikom | R 214,03 | Interest on overdue accounts | L. Manjingolo | Fruitless & Wasteful Expenditure | complete | Late payment of invoices | Yes | Yes | No | Yes | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 11 | 30-Sep-21 | 13-Oct-21 | 09-Jul-21 | Esikom | R 94,84 | Interest on overdue accounts | L. Manjingolo | Fruitless & Wasteful Expenditure | complete | Late payment of invoices | Yes | Yes | No | Yes | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 12 | 30-Sep-21 | 13-Oct-21 | 12-Jul-21 | SARS | R 349,68 | Interest on overdue accounts | L. Manjingolo | Fruitless & Wasteful Expenditure | complete | Late payment of invoices | Yes | Yes | No | Yes | Yes | No | No | The MPAC recommends the write-off of this expenditure |

| | | | | | | | | | | | | | | | | |
|----|-----------|-----------|-----------|--------|-----------|-------------------------------|------------|----------------------------------|---|----------|--------------------------|-----|-----|----|----|---|
| 13 | 30-Sep-21 | 13-Oct-21 | 12-Jul-21 | SARS | R1 687,08 | Interest on over due accounts | L. Manyogo | Fruitless & Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 14 | 30-Sep-21 | 13-Oct-21 | 22-Jul-21 | Esikom | R214,03 | Interest on over due accounts | L. Manyogo | Fruitless & Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 15 | 30-Sep-21 | 13-Oct-21 | 22-Jul-21 | Esikom | R214,03 | Interest on over due accounts | L. Manyogo | Fruitless & Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 16 | 30-Sep-21 | 13-Oct-21 | 26-Jul-21 | Esikom | R15,70 | Interest on over due accounts | L. Manyogo | Fruitless & Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 17 | 30-Sep-21 | 13-Oct-21 | 26-Jul-21 | Esikom | R21,57 | Interest on over due accounts | L. Manyogo | Fruitless & Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 18 | 30-Sep-21 | 13-Oct-21 | 26-Jul-21 | Esikom | R82,82 | Interest on over due accounts | L. Manyogo | Fruitless & Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 19 | 30-Sep-21 | 13-Oct-21 | 26-Jul-21 | Esikom | R272,41 | Interest on over due accounts | L. Manyogo | Fruitless & Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 20 | 30-Sep-21 | 13-Oct-21 | 26-Jul-21 | Esikom | R43,90 | Interest on over due accounts | L. Manyogo | Fruitless & Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 21 | 30-Sep-21 | 13-Oct-21 | 26-Jul-21 | Esikom | R1,43 | Interest on over due accounts | L. Manyogo | Fruitless & Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 22 | 30-Sep-21 | 13-Oct-21 | 26-Jul-21 | Esikom | R47,14 | Interest on over due accounts | L. Manyogo | Fruitless & Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 23 | 30-Sep-21 | 13-Oct-21 | 26-Jul-21 | Esikom | R52,20 | Interest on over due accounts | L. Manyogo | Fruitless & Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 24 | 30-Sep-21 | 13-Oct-21 | 26-Jul-21 | Esikom | R77,94 | Interest on over due accounts | L. Manyogo | Fruitless & Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 25 | 30-Sep-21 | 13-Oct-21 | 26-Jul-21 | Esikom | R44,78 | Interest on over due accounts | L. Manyogo | Fruitless & Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 26 | 30-Sep-21 | 13-Oct-21 | 26-Jul-21 | Esikom | R36,06 | Interest on over due accounts | L. Manyogo | Fruitless & Wasteful Expenditure | - | Complete | Late payment of invoices | Yes | Yes | No | No | The MPAC recommends the write-off of this expenditure |

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|----|-----------|-----------|-----------|--------|--------|-------------------------------|--------------|--------------------------------|---|----------|--------------------------|-----|-----|----|-----|----|----|---|
| 27 | 30-Sep-21 | 13-Oct-21 | 28-Jul-21 | Estkom | R17,80 | Interest on over due accounts | L. Marjngolo | Fruitless Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 28 | 30-Sep-21 | 13-Oct-21 | 30-Jul-21 | Estkom | R76,33 | Interest on over due accounts | L. Marjngolo | Fruitless Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 29 | 30-Sep-21 | 13-Oct-21 | 01-Aug-21 | Estkom | R42,99 | Interest on over due accounts | L. Marjngolo | Fruitless Wasteful Expenditure | - | Complete | Late payment of invoices | Yes | Yes | No | Yes | No | No | The MPAC recommends the write-off of this expenditure |

Amahizethi Local Municipality
Working Document for Treatment of fruitless and wasteful expenditure 2021/2022)

| Number | Date of discovery | Date Reported to Accounting Officer | Date of Payment | Name of debtor | Amount paid | Description of debit | Person Liable (Official or Public Office Bearer) | Type of Provisioned Expenditure | Sub-type of expenditure | Status of Investigation | Rest status for purposes of expenditure | Were goods or services delivered or rendered | Were there value for money | Should the expenditure be written-off | Are there any indications of irregularity or misconduct in respect of officials | Have the provisions of the Municipal Finance Management Act been followed in respect to the investigation | Have the provisions of the Municipal Finance Management Act been followed in respect to the investigation | General comments |
|--------|-------------------|-------------------------------------|-----------------|----------------|--------------|--------------------------------|--|---------------------------------|-------------------------|-------------------------|---|--|----------------------------|---------------------------------------|---|---|---|---|
| 30 | | | | | | Interest on overdue account | L. Marjngalo | Fruitless Wasteful Expenditure | - | Complete | Late payment of invoices | Yes | Yes | Yes | No | No | No | The MPAC recommends the write-off of this expenditure |
| 31 | 30-Sep-21 | 13-Oct-21 | 02-Aug-21 | Ekim | R 61 028,71 | Interest on overdue account | L. Marjngalo | Fruitless Wasteful Expenditure | - | Complete | Late payment of invoices | Yes | Yes | Yes | No | No | No | The MPAC recommends the write-off of this expenditure |
| 32 | 30-Sep-21 | 13-Oct-21 | 05-Aug-21 | Ekim | R 63,73 | Interest on over due accounts | L. Marjngalo | Fruitless Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | Yes | No | No | No | The MPAC recommends the write-off of this expenditure |
| 33 | 30-Sep-21 | 13-Oct-21 | 16-Aug-21 | Ekim | R 183,25 | Interest on over due accounts. | L. Marjngalo | Fruitless Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | Yes | No | No | No | The MPAC recommends the write-off of this expenditure |
| 34 | 30-Sep-21 | 13-Oct-21 | 16-Aug-21 | Ekim | 60,22 | Interest on over due accounts | L. Marjngalo | Fruitless Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | Yes | No | No | No | The MPAC recommends the write-off of this expenditure |
| 35 | 30-Sep-21 | 13-Oct-21 | 26-Aug-21 | Ekim | R 6,07 | PENALTY | L. Marjngalo | Fruitless Wasteful Expenditure | - | complete | Penalty | Yes | Yes | Yes | No | No | No | The MPAC recommends the write-off of this expenditure |
| 36 | 30-Sep-21 | 13-Oct-21 | 08-Sep-21 | SARS | R 160,69 | Interest on over due accounts | L. Marjngalo | Fruitless Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | Yes | No | No | No | The MPAC recommends the write-off of this expenditure |
| 37 | 30-Sep-21 | 13-Oct-21 | 09-Sep-21 | Ekim | R 15,83 | Interest on over due accounts | L. Marjngalo | Fruitless Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | Yes | No | No | No | The MPAC recommends the write-off of this expenditure |
| 38 | 30-Sep-21 | 13-Oct-21 | 09-Sep-21 | Ekim | R 26,04 | Interest on over due accounts | L. Marjngalo | Fruitless Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | Yes | No | No | No | The MPAC recommends the write-off of this expenditure |
| 39 | 30-Sep-21 | 13-Oct-21 | 23-Sep-21 | Ekim | R 528,39 | PENALTY | L. Marjngalo | Fruitless Wasteful Expenditure | - | complete | Penalty | Yes | Yes | Yes | No | No | No | The MPAC recommends the write-off of this expenditure |
| 40 | 20-Oct-21 | 15-Jan-22 | 06-Nov-21 | SARS | R 127 795,24 | Interest on over due accounts | L. Marjngalo | Fruitless Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | Yes | No | No | No | The MPAC recommends the write-off of this expenditure |
| 41 | 20-Oct-21 | 15-Jan-22 | 11-Nov-21 | Ekim | R 20,22 | Interest on over due accounts | L. Marjngalo | Fruitless Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | Yes | No | No | No | The MPAC recommends the write-off of this expenditure |
| | 20-Oct-21 | 15-Jan-22 | 24-Nov-21 | Ekim | R 31,47 | Interest on over due accounts | L. Marjngalo | Fruitless Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | Yes | No | No | No | The MPAC recommends the write-off of this expenditure |

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|----|-----------|-----------|-----------|-------|-------------|---------------|-------------------------------|---|----------|--------------------------|-----|-----|----|-----|----|----|---|
| 42 | 20-Dec-21 | 15-Jan-22 | 24-Nov-21 | Ekdom | R 15,74 | L. Maringqolo | Fruiteas& Wastafu Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 43 | 20-Dec-21 | 15-Jan-22 | 25-Nov-21 | Ekdom | R 935,51 | L. Maringqolo | Fruiteas& Wastafu Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 44 | 20-Dec-21 | 15-Jan-22 | 28-Nov-21 | Ekdom | R 71,76 | L. Maringqolo | Fruiteas& Wastafu Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 45 | 20-Dec-21 | 15-Jan-22 | 28-Nov-21 | Ekdom | R 57,80 | L. Maringqolo | Fruiteas& Wastafu Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 46 | 20-Dec-21 | 15-Jan-22 | 28-Nov-21 | Ekdom | R 1,49 | L. Maringqolo | Fruiteas& Wastafu Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 47 | 20-Dec-21 | 15-Jan-22 | 28-Nov-21 | Ekdom | R 124,52 | L. Maringqolo | Fruiteas& Wastafu Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 48 | 20-Dec-21 | 15-Jan-22 | 28-Nov-21 | Ekdom | R 104,29 | L. Maringqolo | Fruiteas& Wastafu Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 49 | 20-Dec-21 | 15-Jan-22 | 02-Dec-21 | Ekdom | R 55 574,34 | L. Maringqolo | Fruiteas& Wastafu Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 50 | 20-Dec-21 | 15-Jan-22 | 03-Dec-21 | Ekdom | R 291,52 | L. Maringqolo | Fruiteas& Wastafu Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 51 | 20-Dec-21 | 15-Jan-22 | 03-Dec-21 | SAKS | R 4 799,27 | L. Maringqolo | Fruiteas& Wastafu Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 52 | 20-Dec-21 | 15-Jan-22 | 08-Dec-21 | SAKS | R 536,21 | L. Maringqolo | Fruiteas& Wastafu Expenditure | - | Complete | Late payment of invoices | Yes | Yes | No | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 53 | 20-Dec-21 | 15-Jan-22 | 08-Dec-21 | SAKS | R 71,11 | L. Maringqolo | Fruiteas& Wastafu Expenditure | - | Complete | Late payment of invoices | Yes | Yes | No | Yes | No | No | The MPAC recommends the write-off of this expenditure |

| | | | | | | | | | | | | | | | | | |
|----|------------------------|-----------|----------------|--------------|-------------------------------------|--------------|---------------------------------------|---|----------|-----------------------------|-----|-----|----|-----|----|----|---|
| 56 | 20-Dec-21 20-Dec-21 | 15-Jan-22 | 08-Dec-21 SART | R 28,86 | Interest on over due accounts | L. Maringolo | Frustrated Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 57 | | 15-Jan-22 | 08-Dec-21 SART | R 8 087,86 | Interest on over due accounts | L. Maringolo | Frustrated Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | No | Yes | No | No | The MPAC recommends the write-off of this expenditure |
| 58 | 20-Dec-21 | 15-Jan-22 | 08-Dec-21 SART | R 170 035,77 | Penalty | L. Maringolo | Frustrated Wasteful Expenditure | - | Complete | Penalty | Yes | Yes | No | Yes | No | No | The MPAC recommends the write-off of this expenditure |

| | | | | | | | | | | | | | |
|----------|-------------------------------|-------------|--------------------------------|---|----------|--------------------------|-----|-----|-----|----|----|----|---|
| R 33.80 | Interest on over due accounts | L. Manjingo | Fruited & Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | Yes | No | No | No | The MPAC recommends the write-off of this expenditure |
| A 189.82 | Interest on over due accounts | L. Manjingo | Fruited & Wasteful Expenditure | - | complete | Late payment of invoices | Yes | Yes | Yes | No | No | No | The MPAC recommends the write-off of this expenditure |
| R 1.09 | Interest on over due accounts | L. Manjingo | Fruited & Wasteful Expenditure | - | Complete | Late payment of invoices | Yes | Yes | Yes | No | No | No | The MPAC recommends the write-off of this expenditure |

| | | | | | |
|----|-------|-----------|-----------|-----------|-------|
| 85 | Eskom | 31-Mar-22 | 31-Mar-22 | 24-Feb-22 | Eskom |
| 86 | Eskom | 31-Mar-22 | 31-Mar-22 | 09-Mar-22 | Eskom |
| 87 | Eskom | 31-Mar-22 | 31-Mar-22 | 28-Feb-22 | Eskom |

Name of the Municipality

Working Document for Treatment of Fruitless and Wasteful Expenditure 2021/2022

| Member | Date of discovery | Date Reported to Accounting Officer | Date of Receipt | Name of Payee | Amount paid | Description of Incident | Payee's Local Official or Officer (Name) | Type of Problematic Expenditure (Category) | Status of Investigation | Late payment of interest | Were goods or services received or rendered | Was there a written order for money | Should the expenditure be included in the financial statements for the financial year? | Should the expenditure be included in the financial statements for the financial year? | Are there any irregularities of expenditure or expenditure referred to DC Board of the Municipality? | Are the irregularities of expenditure referred to DC Board of the Municipality? | General comments |
|--------|-------------------|-------------------------------------|-----------------|---------------|-------------|------------------------------|--|--|-------------------------|--------------------------|---|-------------------------------------|--|--|--|---|---|
| 88 | 31-Mar-22 | 31-Mar-22 | 28-Feb-22 | Estom | R 52,36 | Interest on overdue accounts | L. Marjngolo | Fruitless and wasteful expenditure | Complete | Late payment of interest | Yes | Yes | No | No | No | No | The MPAC recommends the write-off of this expenditure |
| 89 | 31-Mar-22 | 31-Mar-22 | 09-Mar-22 | Estom | R 56,35 | Interest on overdue accounts | L. Marjngolo | Fruitless and wasteful expenditure | Complete | Late payment of interest | Yes | Yes | No | No | No | No | The MPAC recommends the write-off of this expenditure |
| 90 | 31-Mar-22 | 31-Mar-22 | 28-Feb-22 | Estom | R 42,10 | Interest on overdue accounts | L. Marjngolo | Fruitless and wasteful expenditure | Complete | Late payment of interest | Yes | Yes | No | No | No | No | The MPAC recommends the write-off of this expenditure |
| 91 | 31-Mar-22 | 31-Mar-22 | 28-Feb-22 | Estom | R 91,16 | Interest on overdue accounts | L. Marjngolo | Fruitless and wasteful expenditure | Complete | Late payment of interest | Yes | Yes | No | No | No | No | The MPAC recommends the write-off of this expenditure |
| 92 | 31-Mar-22 | 31-Mar-22 | 28-Feb-22 | Estom | R 31,57 | Interest on overdue accounts | L. Marjngolo | Fruitless and wasteful expenditure | Complete | Late payment of interest | Yes | Yes | No | No | No | No | The MPAC recommends the write-off of this expenditure |
| 93 | 31-Mar-22 | 31-Mar-22 | 24-Feb-22 | Estom | R 2,71 | Interest on overdue accounts | L. Marjngolo | Fruitless and wasteful expenditure | Complete | Late payment of interest | Yes | Yes | No | No | No | No | The MPAC recommends the write-off of this expenditure |
| 94 | 31-Mar-22 | 31-Mar-22 | 24-Feb-22 | MWPF+AB7 D11 | R 29,15 | Interest on overdue accounts | L. Marjngolo | Fruitless and wasteful expenditure | Complete | Late payment of interest | Yes | Yes | No | No | No | No | The MPAC recommends the write-off of this expenditure |
| 95 | 31-Mar-22 | 31-Mar-22 | 24-Feb-22 | Estom | R 16,40 | Interest on overdue accounts | L. Marjngolo | Fruitless and wasteful expenditure | Complete | Late payment of interest | Yes | Yes | No | No | No | No | The MPAC recommends the write-off of this expenditure |
| 96 | 31-Mar-22 | 31-Mar-22 | 09-Mar-22 | Estom | R 95,90 | Interest on overdue accounts | L. Marjngolo | Fruitless and wasteful expenditure | Complete | Late payment of interest | Yes | Yes | No | No | No | No | The MPAC recommends the write-off of this expenditure |
| 97 | 31-Mar-22 | 31-Mar-22 | 09-Mar-22 | Estom | R 91,88 | Interest on overdue accounts | L. Marjngolo | Fruitless and wasteful expenditure | Complete | Late payment of interest | Yes | Yes | No | No | No | No | The MPAC recommends the write-off of this expenditure |
| 98 | 31-Mar-22 | 31-Mar-22 | 09-Mar-22 | Estom | R 141,63 | Interest on overdue accounts | L. Marjngolo | Fruitless and wasteful expenditure | Complete | Late payment of interest | Yes | Yes | No | No | No | No | The MPAC recommends the write-off of this expenditure |
| 99 | 31-Mar-22 | 31-Mar-22 | 02-Mar-22 | Estom | R 6,17 | Interest on overdue accounts | L. Marjngolo | Fruitless and wasteful expenditure | Complete | Late payment of interest | Yes | Yes | No | No | No | No | The MPAC recommends the write-off of this expenditure |

AM AHLATHI LOCAL MUNICIPALITY



**MUNICIPAL INFRASTRUCTURE GRANT
PROJECTS FOR 2021/2022 FY**

MUNICIPAL INFRASTRUCTURE GRANT PROJECTS FOR 2021/2022 FINANCIAL YEAR.

[File No.....]
[Author: MPAC Chairperson/ZA/Q]
[Ordinary Council Meeting: 30 March 2023]

Purpose

To report on municipal infrastructure grant projects for 2021/2022 financial year.

Background

The Municipal Public Accounts Committee is required by the Municipal Structures Act (Act 117 of 1998) as amended, to serve as an oversight Committee and when instructed by the Council to advise Council in respect of unauthorized, irregular or fruitless and wasteful expenditure in terms of Section 32(2) of the Municipal Financial Management Act (MFMA). They are further required by the ALM TOR's to visit the ALM projects at any stage of their implementation so as to:

- i) Assess the level of community satisfaction on the implementation of the project.
- ii) Assess the impact of the project on the community and establish whether the resources of the Institution are effectively utilised.
- iii) Identify any challenges in the implementation of projects and advise council for corrective action.

Authority

- The Constitution of the Republic of South Africa, 1996 as amended.
- The Local Government: Municipal Structures Act (Act 117 Of 1998)
- The Local Government Municipal Finance Management Act (56 of 2003), Municipal Supply Chain Management Regulations

Legal And Or Statutory Requirements

According to section 151(2) of the Constitution of the Republic of South Africa, 1996 as amended, the legislative and executive powers of a municipality are vested in its municipal council. In terms of this provision the Council is expected to develop mechanisms to ensure a balance in the performance of both functions without compromise to the principle of separation of powers.

Section 79 of the Local Government Municipal Structures Act (Act 117 of 1998 as amended) makes provision for the Municipal Council to:

- a. Establish one or more committees necessary for the effective and efficient performance of any of its functions or the exercise of any of its powers.

RECOMMENDATION

- 1) That the Municipal Infrastructure Grant projects for 2021/2022 financial year **BE NOTED.**
-

SURFACING OF CATHCART STREETS (DALIWE & KATIKATI)

PROJECT DESCRIPTION

The project is situated at Cathcart in ward 4 (Daliwe) and ward 5 (Katikati) within the Amahlathi Local Municipality of the Amathole District Municipality in the Eastern Cape at Cathcart. Daliwe is situated adjacent to the Cathcart Central Business District (CBD). On the other hand, Katikati is situated on the far opposite from the Cathcart Town.

The proposed project comprises of the construction of surfaced internal roads to talling to a length of 2.4 km at a width of 6.2 m. However, the wearing course (road way) of the road is 5 m wide.

The proposed project will comprise of the following:-

- Construction of 1.5 km block paved main road of Daliwe area;
- Construction of 0.9 km block paved roads of Katikati area;
- Surface storm water drainage facilities (Kerb and Channel);
- Permanent Road Signage (Road marking and installation of Road signs);
- Provision of employment opportunities to unemployed dwellers of the town.

DALIWE

An estimation of 1, 2 km has been done

- Locking and tucking is in progress (refer to frame 1)
- Grouting is in progress (refer to frame 2)
- A Manhole will be installed (refer to frame 3)
- Installation of drainage blanket is in progress
- Back filling will be done
- Storm water channels will be installed
- G6 curb will be installed

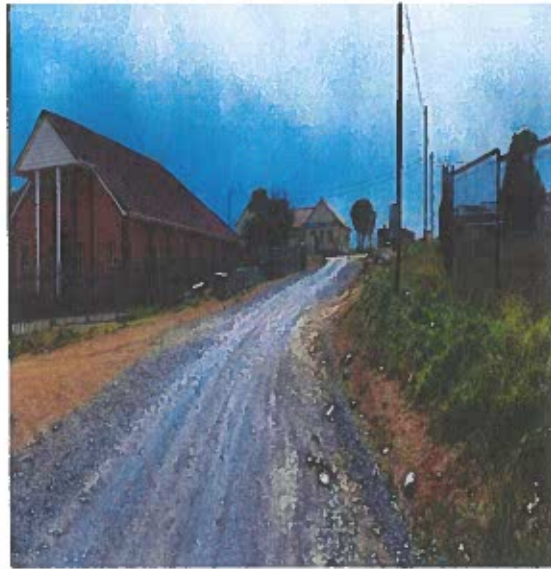
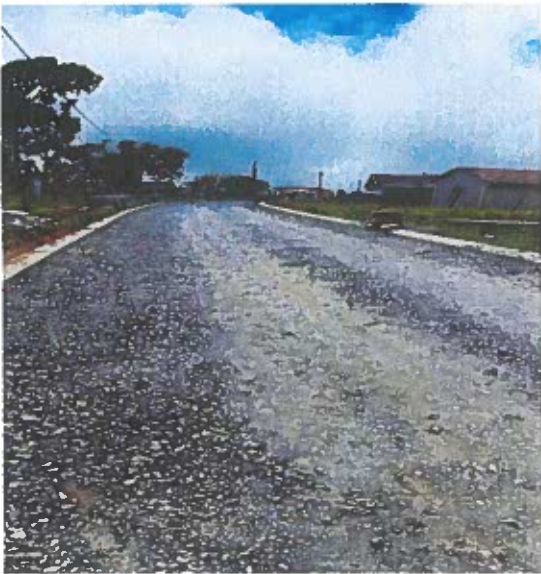




KATIKATI

An estimation of 300m has been done

- G6 - Crushed Sub-Base material has been layered
- G2 - Rough stone has been layered
- Curbs in site and installed
- Sand will be layered



CHALLENGES ENCOUNTERED

Leakage of pipes which poses a serious risk of damaging the paving.

Sewage

Grouting

Storm water drainage

Lack of supervision

TIOSE INTERNAL ROADS

PROJECT DISCRPTION

The project is situated in ward 5 (Toise) and the project scope includes of re-gravelling of the existing internal streets and construction of a virgin portion within the Toise Villages. The project is divided into two sections (Bomvana and Ndlovin)

The proposed project will comprise of the following:-

- Construction of 5 km of road in Toise Village
- Clearing and grubbing
- Roadbed preparation
- Cut to fill were necessary to form the road profile
- Removal of subgrade material (up to 30mm deep)
- Construction of pipe culvert crossings with inlet and outlet structures
- Construction of 150mm gravel wearing cause
- Construction of concrete dish drains at intersections or bell mouths
- Construction of gabion boxes for erosion protection
- Erosion protection works such as Stone Pitching and Gabion Baskets
- Associated drainage works
- Associated road signs

BOMVANA

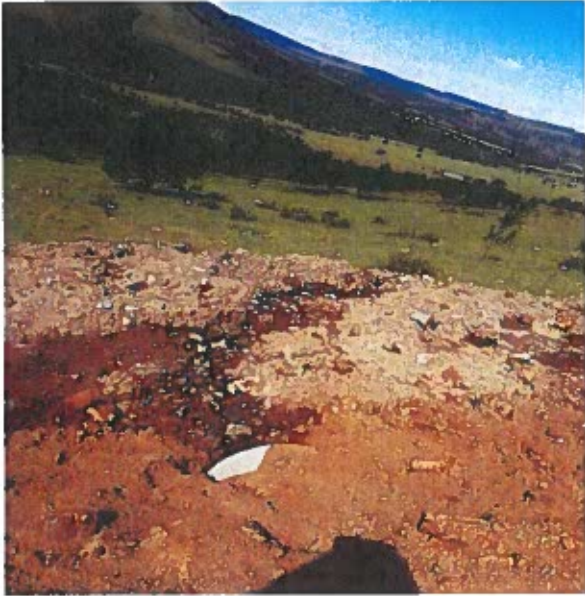
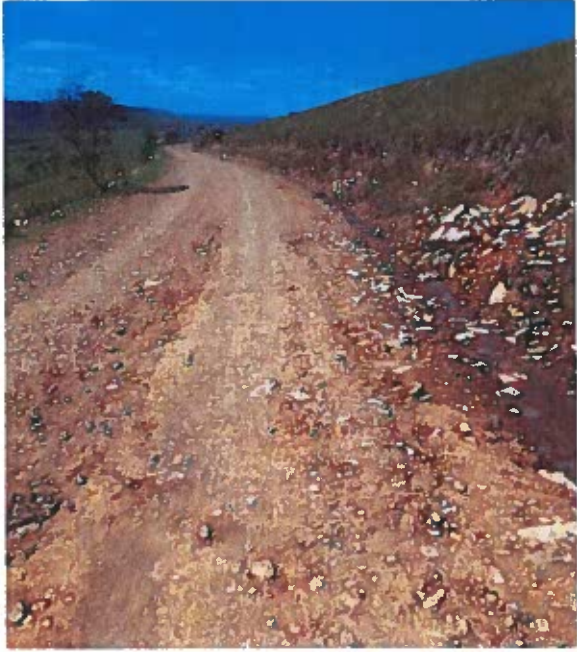
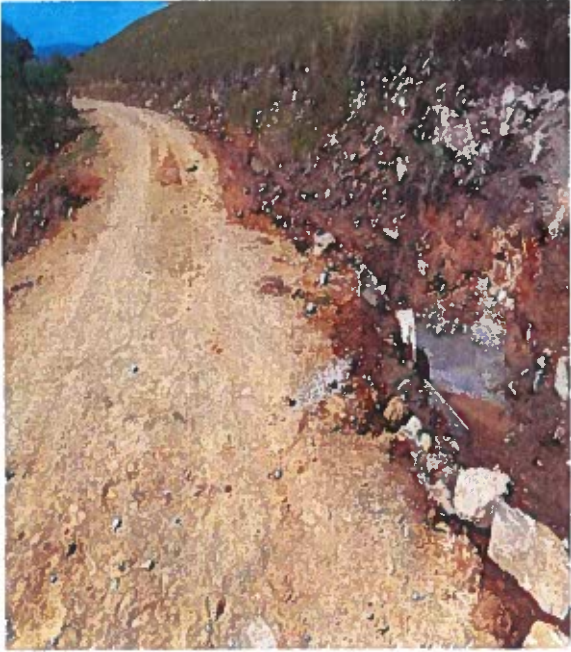
Construction of 2, 5 km

The road has been shape and the stones are cleared

Pipes are in site

Storm water channels in progress

Building of headwalls is in progress.



NDLOVINI

Construction of 2, 5 km

The surfacing of gravel is complete

The installation of water channels and headwall is in progress

Dish drains and pipes installation is in progress

Cleaning and maintaining of existing sewage system



The surfacing of gravel road is complete and in good quality, however it will wear off soon due to non-installation Storm water drainages.

MGWALI VILLAGE

DESCRIPTION OF THE WORKS

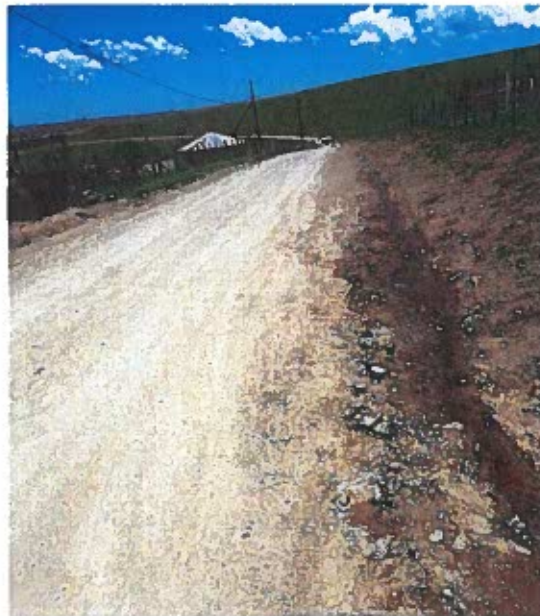
Location of the Works

Mgwali Village is located approximately 28 km, north easterly of Stutterheim Town in Amahlathi Local Municipality within the jurisdiction of Amatole District Municipality in the Province of the Eastern Cape.

This contract involves the refurbishment and re-gravelling of approximately 4.5 km internal roads in Mgwali Village. Storm water facilities will be included as part of this contract.

The scope of the works will include the following:

- (a) Contractor's establishment on site: The establishment of the contract's organisation, camp and constructional plant on site and their removal on completion of the contract;
- (b) Accommodation of traffic: traffic control and accommodation of traffic including the erection, removal and reuse of temporary road signs and where necessary, the construction and maintenance of deviations;
- (c) The construction minor earthworks, layer-works and wearing course of approximately 4.5 km of road;
- (d) The relocation of services affected by the roadworks;
- (e) The construction of storm water drainage facilities;
- (f) The cleaning and improving of existing storm water drainage facilities;
- (g) Permanent Road Signage (Road marking and installation of Road signs at intersections);



The surfacing of gravel road is complete and in good quality, however it will wear off soon due to non-installation Storm water drainages.



Blockage of existing storm water drainages

MLUNGISI SPORTFIELDS PHASE 2

SITE CLEARANCE

- Clear and grub
- Remove and grub large trees and tree
- Stumps of girth
- Over 1m and up to and including 2m

EARTHWORKS

- Site preparation
- Remove topsoil to nominal depth 150mm and excavate to nominal depth 200mm stockpile and maintain
- Bulk excavation
- Excavate in all materials and use for embankment or backfill or dispose, as ordered
- Combi and netball Courts
- Extra-over for intermediate
- Hard rock excavation
- Rip and recompact insitu earth to 93% Mod AASHTO
- Excavation in earth to reduces levels
- Under solid floor
- Excavation in earth not exceeding 2m deep
- Trenches
- Column bases, holes, etc.

Extra over all excavations for carting away

- Surplus material from excavations and/or stock piles on site to a dumping site to be located by the contractor
- Risk of collapse of excavations
- Sides of bulk excavations not exceeding 1,5m deep
- Keeping excavations free of all water other than subterranean water
- Filling material obtained from excavations compacted to 93% Mod AASHTO density
- Backfilling to trenches, holes, etc
- Filling material obtained from the commercial sources compacted to 93% Mod AASHTO density (under floor)
- Coarse river sand filling supplied by the contractor (under floor)

Compaction of surfaces

- Compaction of ground surface under floors etc including
- scarifying for a depth of 150mm, breaking down oversize
- material, adding suitable material where necessary and compacting to 93% Mod AASHTO density

Soil Poisoning

Soil insecticide

Under floors etc. including forming and poisoning shallow furrows against foundation walls etc., filling in furrows and ramming

To bottoms and sides of trenches etc.

COMBI COURTS

SURFACING OF THE COURTS

Construction of netball field (30.5M X 15.25M), Basketball (29m x 15m) and Volley ball (18m x 9m). Supply and lay all-weather coloured slurry and marking on the courts.

FLOOD LIGHTS FOR SOCCER FIELD

The Contractor shall design, in accordance with the relevant codes, a floodlighting system to provide an average maintained horizontal illuminance at ground level of not less than 100 lux, with an illumination uniformity of not less than 0, 4 and an illumination uniformity gradient of not more than 25% per 5 m.

The floodlighting system shall be capable of switching to a low level of 75 lux for general training purposes.

The Contractor shall provide for the installations of all ducts and footings required for the installation of the floodlights and shall provide as an option the complete installation. All footings shall be finished level with the finished ground level so as not to create a tripping hazard. Including poles installation 18m high minimum.

The supplier shall submit as part of the supplier's proposal a lighting plot showing the anticipated horizontal illuminance over the entire area at each level of illuminance.

BEDDING (PIPES)

Provision of bedding from trench excavation (Class C bedding):

Selected granular material

Selected fill material

Supply only of bedding by importation (Class C bedding):

Sewers

Supply, lay, joint, bed (Class B) and test pipeline, for a structured wall uPVC sewer pipes conforming with SANS

Specification as follows:

110 mm diameter – Class 34

160 mm diameter- Class 34

Supply concrete manhole rings and covers conforming with the requirements of SABS 677 all straight channels, channel bends, concrete and sealant including all other required material for manhole depths

Up to 1,0m deep

Exceeding 1,0m and up to 2,0m deep

Exceeding 2,0m and up to 3,0m deep

Extra-over item 6.2 for:

Backdrops

For channel junctions in manhole for"

160mm to 160mm dia junction

MEDIUM PRESSURE PIPELINES

Supply, bed, lay, disinfect, join and test potable water pipelines. All works inclusive in the rate, except where specific items are provided. All activities in accordance with project specifications.

HDPE Pipe

PIPE FITTINGS

Non return Valve Assembly for 100mm steel pipe (all fittings, specials and flange drillings)

Irrigation System for the soccer pitch

STANDPIPES

Supply and install standpipe complete including HDPE saddle, 40mm HDPE pipe(20m), tap and galvanised riser pipe, concrete work including shuttering, elbows, nipples, etc,

Allow for a connection to the existing main line

Total summary of schedule

Description

PRELIMINARY AND GENERAL

Site Clearance

Earth works for sports fields

Grand stand

Combi courts

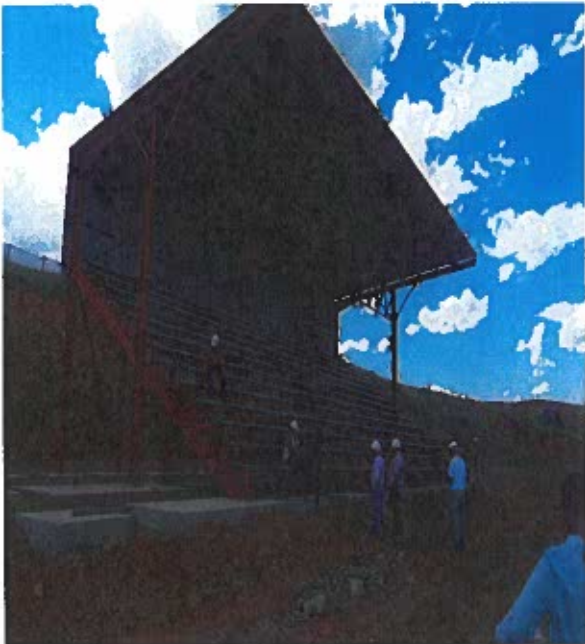
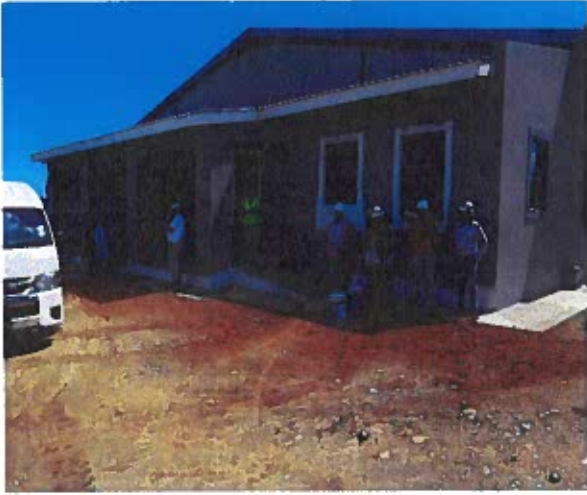
Floods lights

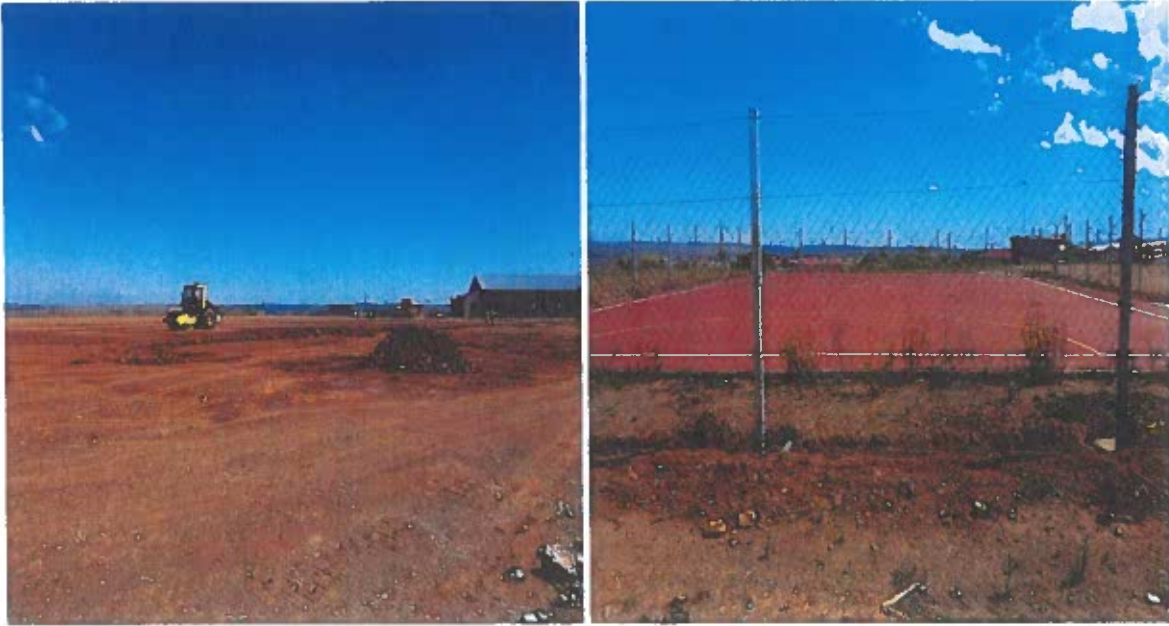
Bedding pipes

Sewer

Medium pressure pipes

Stand pipes





There is a huge progress than the previous years, however the contractor is not on site since December due to his financial cash flows to run the project. He asked to be assisted with upfront payment.

MZAMOMHLE PAVING

Location of the Works

The Mlungisi Location is located in Stutterheim along the N6, approximately 5.4km East of Town. A locality plan has been included in the front of the Document.

Overview of the Works

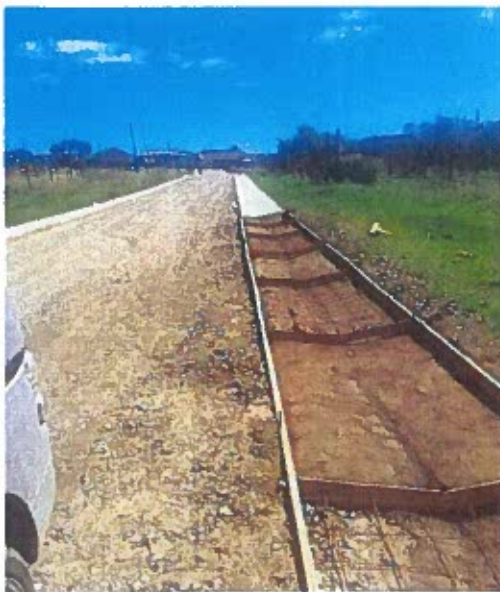
The Works will mainly comprise upgrade of the internal dirt and gravel roads and stormwater management. The scope of this contract is only a next phase of the overall extent of roads to be upgraded within Mlungisi location. The scope will be adjusted to fit within the budget available for this contract.

Scope of the Works

The following Scope of Work is merely an outline of the work to be done and shall not limit the work to be carried out by the Contractor under this contract.

Upgrade and construction of approximately **0.25km** of existing internal gravel roads to Segmented Paving. The work will include a combination of the following:

- 0.25km of segmented paving road.
- Reconstruct/reshape existing gravel road prism
- Construction of Sub base Layer
- Construction of base Layer
- Construction of Sand Bedding for Paving
- Construction of 80mm Interlocking Block Paving
- Construction of Kerb and Channel
- Construction of Residential Motor slopes
- Storm water infrastructure
- Repairs existing roadside furniture
- Installation new roadside furniture and road signs



The gravel surfacing is complete and the compaction is in progress, however another layer of gravel is needed due to the damage caused by the rain and the paving installation will follow.

V drains installation is in progress.

MTHWAKU-DONTSA INTERNAL ROADS

DESCRIPTION OF THE WORKS

Location of the Works

The Mthwaku, Dontsa and Ngobozana Settlements are located in Keiskammahoek along the R352, approximately 5km North-East of Keiskammahoek Town. A locality plan has been included in the front of the Document.

Overview of the Works

The Works will mainly comprise upgrade of the internal dirt and gravel roads and stormwater management. The scope of this contract is only a next phase of the overall extent of roads to be upgraded within Mthwaku, Dontsa and Ngobozana. The scope will be adjusted to fit within the budget available for this contract.

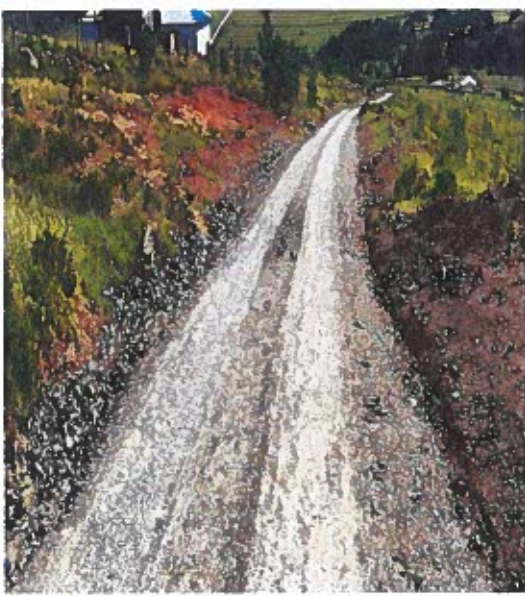
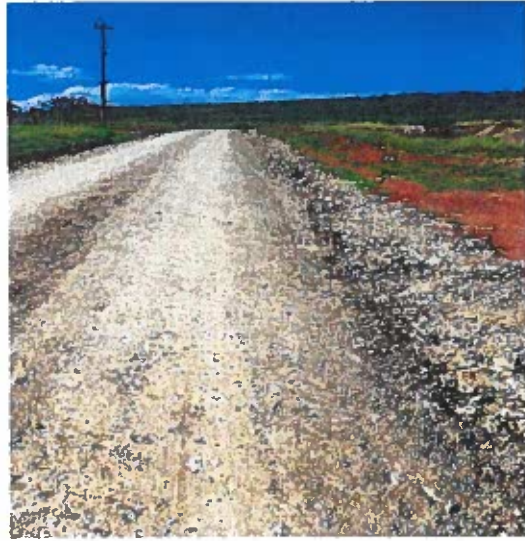
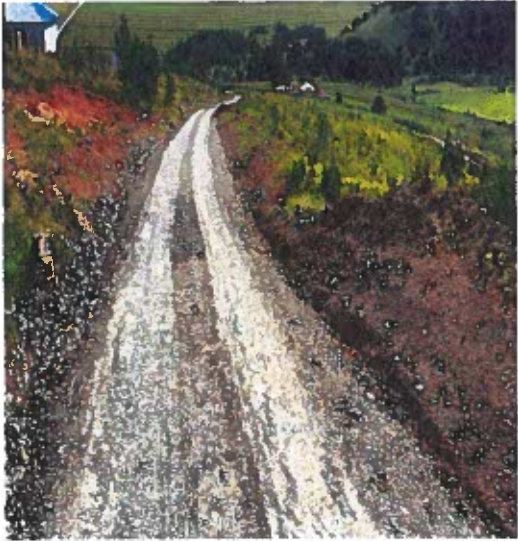
Scope of the Works

The following Scope of Work is merely an outline of the work to be done and shall not limit the work to be carried out by the Contractor under this contract.

Upgrade and construction of approximately **6km** existing internal dirt roads. The work will include a combination of the following:

- 6km of re-gravelling of existing roads
- Reconstruct/reshape existing gravel road prism
- Repair and re-gravel existing internal gravel roads
- Construction/upgrade of new gravel roads from dirt roads
- Cleaning and reshaping of existing gravel side drains
- Construction of new gravel side drains
- Clearing and cleaning of stormwater infrastructure
- Construct new stormwater infrastructure i.e. dish drains
- Repairs existing stormwater infrastructure
- Repairs existing roadside furniture
- Installation new roadside furniture and road signs
- Borrow pit mining for gravel material.

DONTSA



The surfacing of gravel is complete however the v drains and storm water pipes are not installed.

MTHWAKU



The project is almost complete and the water channels are installed

KHAYELITSHA INTERNAL ROAD

DESCRIPTION OF THE WORKS

Location of the Works

The project is located as shown on the locality plan.

Overview of the Works

This description is a broad outline of the Contract of works and does not limit the work to be executed by the Contractor in terms of the contract. The quantities of some of the major items indicated in this section are indicative, not absolute, and are provided to define in general terms the overall scope of the project.

This contract involves the construction of a new gravel road of approximately 1km long. The average width of the road is 5.5m. Storm water facilities will be included as part of the contract.

Extent of the Works

The scope of the works will include the following:

- Clear and grub for the proposed road alignment;
- Removal and disposal of 150mm topsoil material;
- Rip and re-compact roadbed to 93% Mod AASHTO density at 150mm;
- Shaping of the road cross-section to the required specification;
- Compaction of shaped cross-section to the required specification;
- Construction of new gravel wearing coarse layer (G7) and compact to 95% Mod AASHTO Density at 200mm;
- Construction of associated storm water infrastructure;
- Installation of road furniture;
- Relocation of existing services affected by the roadworks;
- Environmental rehabilitation as prescribed by the environmental scoping report.

Material sources spoil and stockpile areas

- The sub – base material G7 will be sourced from a local borrow-pit

The design pavement structure is as follows:

| Layer | Description | Treatment | Construction Density | TRH 14 Code | Thickness (mm) |
|-------------------------------------|----------------|-----------|----------------------|-------------|----------------|
| Surfacing Wearing Course | Natural gravel | | 93% of Mod AASHTO | G7 | 200 |
| Rip and Re-compact in-situ material | Natural Gravel | | 90% Mod AASHTO | Varies | 150 |



The surfacing of gravel road is complete, however there are some roads that are in a bad condition that will need to be re-graveled and the delay of v drains and water channels will worsen the condition of the gravel.

UPPER GXULU INTERNAL ROADS

DESCRIPTION OF THE WORKS

Location of the Works

The project is located in Upper Gxulu

Upper Gxulu Village is located approximately 8 km from Keiskammahoek town under the Amahlathi Local Municipality within the jurisdiction of Amathole District Municipality in the Province of the Eastern Cape.

Overview of the Works

This description is a broad outline of the Contract of works and does not limit the work to be executed by the Contractor in terms of the contract. The quantities of some of the major items indicated in this section are indicative, not absolute, and are provided to define in general terms the overall scope of the project.

This contract involves the refurbishment and re-gravelling of approximately 3.3 km internal roads in Upper Gxulu Village. Stormwater facilities will be included as part of this contract.

Extent of the Works

The scope of the works will include the following:

- (a) Contractor's establishment on site: The establishment of the contract's organisation, camp and constructional plant on site and their removal on completion of the contract;
- (b) Accommodation of traffic: traffic control and accommodation of traffic including the erection, removal and reuse of temporary road signs and where necessary, the construction and maintenance of deviations;
- (c) The construction minor earthworks, layer-works and wearing course of approximately 3.3 km of road;
- (d) The relocation of services affected by the roadwork's;
- (e) The construction of storm water drainage facilities and associated headwalls/culverts;
- (f) The cleaning and improving of existing storm water drainage facilities;
- (g) Permanent Road Signage (Road marking and installation of Road signs at intersections);

1.4 Material sources, spoil and stockpile areas

The wearing course material G5 required will be imported from a commercial source.

The design pavement structure is as follows:

| Layer | Description | Treatment | Construction Density | TRH 14 Code | Thickness (mm) |
|-------------------|----------------|-----------|----------------------|-------------|----------------|
| Wearing course | Natural Gravel | | 95% MAASHTO | G5 | 150 |
| Selected Subgrade | Natural Gravel | | 95% MAASHTO | G7 | 150 |
| Total | | | | | 300 |



The surfacing of gravel is complete, however it is slippery when it's raining.
Clearing and cleaning needs to be done
Storm water pipes and channels are not installed.

ANNEXURE 1E

2021/2022 ANNUAL REPORT PROGRAM OF ACTION

| Venue | Program | Date | Time | Purpose |
|-------|---|--------------------------------|-------|--|
| ALM | Municipal Public Accounts Committee Chairperson | 23 August 2022 | 10H58 | Schedule of the Annual Report Public Hearings dates. |
| ALM | Presentation of oversight report to council. | 30 March 2023 | 11H00 | For adoption. |
| ALM | Presentation of E-30 Oversight Report to the council | 29 March 2022 | 10H00 | For the committee to advise the council on the report and to recommend a resolution to be adopted. |
| ALM | Oversight report presentation to council | 30 March 2022 | 11H00 | ALM Chairperson |
| ALM | Presentation and submission of the oversight report to the council. | Within 7 days of the adoption. | | To comply with section 105(1) and schedule 1 of the LPTWLS |

CLUSTERS

| CLUSTER | VENUE | DATE | TIME | PURPOSE |
|----------------------------------|-----------------------------|------------------|-------|--|
| CATHCART Ward: 4&5 | Ndumangeni Community Hall | 11 November 2022 | 10h00 | For Mayor and the Executive to report back to communities on performance and for the Municipal Public Accounts Committee to afford communities an opportunity to interact with the report and give an input |
| KING KEI Ward: 7,8,12 | Boarder Post Community Hall | 14 November 2022 | 14h00 | For Mayor and the Executive to report back to Communities on performance and for the MPAC to afford communities an opportunity to interact with the report and give an input. |
| KKH Ward:1,2,3,10 &11 | Springbok Community Hall | 23 November 2022 | 14h00 | For Mayor and the Executive to report back to Communities on performance and for the Municipal Public Accounts Committee to afford communities an opportunity to interact with the report and give an input. |
| STUTTERHEIM Ward:6,9,13,14&15 | Ndakana Community Hall | 16 February 2023 | 11h00 | For Mayor and the Executive to report back to communities on performance and for the Municipal Public Accounts Committee to afford communities an opportunity to interact with the report and give an input |

ANNEXURE 1F

Community comments on 2021/2022 Annual Report

2021/2022 ANNUAL REPORT PUBLIC HEARINGS:CATHCART CLUSTER (NDUMANGENI COMMUNITY HALL)

| NAME | WARD/VILLAGE | PROBLEM | QUESTION/COMMENT | RESPONSE |
|----------------|------------------|---------------------------|---|---|
| Nobonke Gotywa | Ward 5 /Sobotini | High Mast Lights | The community member wanted to know about the High Mast Lights that are said to be completed, but not working. | Eskom connected some of the lights and others are awaiting the municipality to install bulbs. |
| | | Two RDP Houses | Clarity on two RDP houses that are built in Cathcart and Sobotini | Those were donated temporal structures by MEC; they are not part of the list that was submitted to Department Human Settlement. |
| | | RDP Houses | Department of Human Settlement promised to build RDP houses in 2017, but nothing started yet. | The list was submitted to Department of Human Settlement. |
| | | Damaged Internal Roads | The heavy rains damaged the existing roads and it's becoming more difficult for the community members to use the roads especially when it's raining due to its muddiness state. | Engagements with the contractor to fix and maintain the existing roads are in place |
| | Toise | Removal of Wattle | Request of wattle removal | Environmental affairs will be notified. |
| | Toise | Fencing of quarry | Request for fencing of quarry | Department of Transport promised to fence and closes the quarry. |
| | | Access roads to graveyard | Blading of access road to the graveyard | The municipality will |
| | | Water tanks | 300 people applied for water tanks but they are not delivered yet. | ADM formed a water forum |
| | Nlovini | Access road | Request for maintenance of the existing road from Town to Ndllovini. | Engagements with the contractor to maintain the roads are in place. |
| | | Mud houses | What is the municipality doing about people who stay in mud houses? | The Ward Councilor is working with ward committee to create an indigent list for those mostly need houses. |

2021/2022 ANNUAL REPORT PUBLIC HEARINGS:KING KEI CLUSTER (BOARDERPOST COMMUNITY HALL)

| NAME | WARD/VILLAGE | PROBLEM | QUESTION /COMMENT | RESONSE |
|----------------|-------------------|------------------------|--|--|
| Mandilakhe | Ward8/Boarderpost | Rdp houses | How will the process of RDP houses go? | There is a long process to be followed, however the municipality submitted the list and constantly reminding Human Settlement. |
| Andile Soatana | | Internal roads | How far is the process? The internal roads are damaged and it's becoming more difficult to use the roads | The contractor was appointed, however it did not work due to not having the machinery and the project was re advertised. |
| | | Network Pole | You have to move around to get enough coverage. | Wi-Fi is in line, however the process was stopped due to SMME's and local labor not included in the project. |
| | | Water | Issue of water | ADM formed a water forum |
| | | Fencing of graveyard | Fencing of graveyard | |
| | | Mobile Clinic | There are no clinics at all at least temporal mobile clinics should be provided while waiting for the permanent structure. | Identification of the place to build a clinic is in process. To be presented in IGR to department of health |
| | | Educational facilities | The municipality must provide school transport, uniform and nutrition program | To be presented in IGR |

2021/2022 ANNUAL REPORT PUBLIC HEARINGS: KKH CLUSTER (SPRINGBOK COMMUNITY HALL)

| NAME | WARD/VILLAGE | PROBLEM | QUESTION/COMMENT | RESPONSE |
|-------------|---------------------|---------------------------------|---|---|
| Mr Siweni | Ward3 | Internal Roads | Three roads/Mthaku that are in discussions but not included in the report | The project is in the next financial years |
| | | Refuse collection | Complaint of the refuse that is not collected. | The municipality has one truck that collects garbage for all the wards. |
| | | Statements/Bills | Bills and statements must be delivered in KKH office for easy access to rate payers. | Ease of access of statements for the communities. Statements are delivered by EPWP |
| | | Water issue | Water issue | ADM formed a water forum |
| | | Combined statements | it would be easy if the bills were separated in order for the rate payers to be able to pay for the services delivered. | |
| | | Rates | The community feels that it's of no use to pay for rates while they are not serviced. | |
| | | High Mast Lights | High Mast Lights that are not working | The municipality paid Eskom to connect, the lights can work anytime. |
| | | Non- attendance of Stakeholders | Non- attendance of stakeholders | All the ward councilors must bring all their stakeholders. |

2021/2022 ANNUAL REPORT PUBLIC HEARINGS: STUTTHEIM CLUSTER (NDAKANA COMMUNITY HALL)

| NAME | WARD/VILLAGE | PROBLEM | QUESTION/COMMENT | RESPONSE |
|------|--------------|---|---|----------|
| | Ward9 | Internal Roads | Damaged internal roads in Stanhope that were lastly serviced in 2016 and the other areas such as Gasela, Rockdale and Mpolweni were never serviced. | |
| | Ward 9 | Fencing of graveyard Electricity | Fencing of graveyard No electricity in new RDP houses such as Stanhope and Kwa Zwelitsha. | |
| | Amabele | Amabele Paving | The ALM documents states that the paving is complete, however its only 300m that has been done while it was said that the project will continue for 3years. | |
| | Amabele | Grass cutting Cleaning of streets | Complaint that there are no grass cutters and the streets are not cleaned while they are paying rates. | |
| | | Poor reporting of officials Non-attendance of Senior Officials | Request that the Senior officials attend the next public hearings. | |

AMANTHATHI LOCAL MUNICIPALITY

ATTENDANCE REGISTER

2021/2022 ANNUAL REPORT PUBLIC HEARINGS

VENUE: CATHCART CLUSTER (NDUMANGENI COMMUNITY HALL)

DATE: 11 NOVEMBER 2022

TIME: 10H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|---------------------|------|---------------------|--------------|-----------------------|
| Nombuleto FAKADE | 5 | member community | 0603999480 | N FAKADE |
| Asanda Kwedana | 5 | Community Member | 076 7609 194 | A. Kwedana |
| NOMTISE RALHA | 5 | C | 0722956138 | NR |
| Nomatsheane Tshwara | 5 | Community member | 0780790772 | Ntshwara |
| Siyabuletha KOFIWE | 5 | | 0655420095 | S KOFIWE |
| NONDJEBO Lubengwa | 5 | Community member | 0836846602 | Ntshwara |

AMAHLATHI LOCAL MUNICIPALITY

ATTENDANCE REGISTER

2021/2022 ANNUAL REPORT PUBLIC HEARINGS

VENUE: CATHCART CLUSTER (NDUMANGENI COMMUNITY HALL)

DATE: 11 NOVEMBER 2022

TIME: 10H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|--------------------|------|----------------------------|--------------|---------------------|
| NOMAKORINIE NGCAMA | 05 | NDUMANGENI CO-ORDINATOR | 0663811113 | <i>N. Ngcama</i> |
| NONRANE LINDA | 05 | SATFRO | 0835152845 | <i>N. Lindane</i> |
| M. Y. M. Zwamadaba | 05 | | 063 4242 476 | <i>M. Zwamadaba</i> |
| MATENZWA NOLLEKA | 05 | | 0660462597 | <i>N. Matenzwa</i> |
| NEZISWA BOBELO | 05 | | 078 409 8350 | <i>N. Bobelo</i> |
| Mtombozo Sibeshe | 05 | | 078 6351629 | <i>N. Sibeshe</i> |

AMAHLATHI LOCAL MUNICIPALITY

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2021/2022 ANNUAL REPORT PUBLIC HEARINGS

VENUE: CATHCART CLUSTER (NDUMANGENI COMMUNITY HALL)

DATE: 11 NOVEMBER 2022

TIME: 10H00



| NAME & SURNAME | DEPARTMENT | EMAIL ADDRESS | CONTACT NO. | SIGNATURE |
|------------------|--------------------|----------------------------|--------------|-----------|
| Nomvuso Bwinka | Executive Services | bwinka2@gmail.com | 043 492 1158 | |
| Sinazo Mucindaka | 11 | Sinazo mucindaka@gmail.com | 043 492 1155 | |
| Bulelani Lande | Executive Services | bulelani.land@gmail.com | 043 492 1155 | |
| Zukisa Kowitzka | EXECUTIVE SERVICES | zkowitzka@gmail.com | 043 492 1262 | |
| | | | | |
| | | | | |

AMALHATHI LOCAL MUNICIPALITY

ATTENDANCE REGISTER

2021/2022 ANNUAL REPORT PUBLIC HEARINGS

VENUE: CATHCART CLUSTER (TOISE COMMUNITY HALL) NDSUMANGENI

DATE: 11 NOVEMBER 2022

TIME: 10H00



| NAME & SURNAME | DEPARTMENT | EMAIL ADDRESS | CONTACT NO. | SIGNATURE |
|------------------|-----------------------|----------------------------|--------------|-----------|
| Bulisa Gaba | MPAC | woz.agialabho@gmail.com | 0731562285 | |
| D/A Fekene | Acting Manager | ndsumangeni@amalathi.co.za | 0730558276 | |
| Nomvuyo Kears | Admin officer | nomvuyokears@gmail.com | 031315257 | |
| Nicholas Ncwane | ALM Acting | ncwamicholas@gmail.com | 0730025307 | |
| Pumwa Booi | MPAC | pumlabois@gmail.com | 0736844252 | |
| Thembele Mqorisi | CEO - ALM | majimtembele@gmail.com | 043 492 1283 | |

AMAHLATHI LOCAL MUNICIPALITY

ATTENDANCE REGISTER

2021/2022 ANNUAL REPORT PUBLIC HEARINGS

VENUE: CATHCART CLUSTER (NDUMANGENI COMMUNITY HALL)

DATE: 11 NOVEMBER 2022

TIME: 10H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|--------------------|------|-----------------|-------------|---------------|
| Toni Sivenothi | 5 | | 071 9034052 | |
| MAKWEKONKE KOLONEN | 5 | | 0810900275 | M/K |
| Buyaphi Vuyaluthu | 5 | | 0780528265 | Y. Buyaphi |
| Phumzile Ndungu | 5 | | 0793770998 | |
| Siphelele Mychi | 5 | | 0785179711 | S Mychi |
| Minamwa Mbelekwane | 5 | Ward Councillor | 0612712741 | M. Mbelekwane |

AMATHI LOCAL MUNICIPALITY

ATTENDANCE REGISTER

2021/2022 ANNUAL REPORT PUBLIC HEARINGS

VENUE: CATHCART CLUSTER (NDUMANGENI COMMUNITY HALL)

DATE: 11 NOVEMBER 2022

TIME: 10H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|----------------------------------|------|--------------|--------------|-------------|
| U. N. VAN DER MERWE | 05 | Community | 082 734 6265 | [Signature] |
| M. B. B. B. B. | 15 | Community | 073 75 36194 | [Signature] |
| B. K. K. K. | 15 | Community | N/A | [Signature] |
| B. R. A. S. A. | 5 | Comm. member | 0656166915 | [Signature] |
| A. N. D. I. K. E. Z. J. E. D. U. | 5 | | 0787443783 | [Signature] |
| A. M. A. K. H. U. M. C. A. | 5 | | | [Signature] |

AMPHATHI LOCAL MUNICIPALITY

ATTENDANCE REGISTER

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DATE: 11 NOVEMBER 2022

TIME: 10H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|--------------------|------|--------------|--------------|-----------|
| Ndzuiko Gxala | 5 | Comm. member | — 7799704 | M Gxala |
| Ndzuzele Zithayele | 5 | Comm. member | 076 212 4109 | B. |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

AMATHATHI LOCAL MUNICIPALITY

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DATE: 11 NOVEMBER 2022

TIME: 10H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|--------------------|------|--------------|-------------|-------------|
| Nobonke - Gotsivwa | 5 | — | — | M. Gotsivwa |
| Luluswa Yamile | 05 | Unitali | 063 8368232 | L. Yamile |
| Khuyuzwa Tofana | | Comm. member | — | K. T. |
| Nosakhela Nsiva | 5 | Comm. member | 073 5787977 | N. Nsiva |
| | | | | |
| | | | | |
| | | | | |

AMAHLATHI LOCAL MUNICIPALITY

ATTENDANCE REGISTER

2021/2022 ANNUAL REPORT PUBLIC HEARINGS

VENUE: KING KEI CLUSTER (BOARDERPOSTCOMMUNITY HALL)

DATE: 14 NOVEMBER 2022

TIME: 14H00



| NAME & SURNAME | DEPARTMENT | EMAIL ADDRESS | CONTACT NO. | SIGNATURE |
|-----------------|-------------------|--------------------------|-------------|-----------|
| X. HETI | AMPAC AMAHATHI | Siyoliseneli@gmail.co | 0834917748 | |
| N. NCEVU | MPAC | Ncezumichlan@gmail.com | 0730025307 | |
| A.Z.A. QONTO | MPAC | woz.amahlathi@gmail.com | 073562288 | |
| HC. NONGAYI | MAYOR | Khosie.nongayi@gmail.com | | |
| SINZO MANDABA | ALM COMMS | sinzomandaba@gmail.com | 072 6803302 | |
| Thembele Majavu | CL- ALM | majavulebe@gmail.com | 0434421283 | |

AMAHLATHI LOCAL MUNICIPALITY

ATTENDANCE REGISTER

2021/2022 ANNUAL REPORT PUBLIC HEARINGS

VENUE: KING KEI CLUSTER (BOARDERPOSTCOMMUNITY HALL)

DATE: 14 NOVEMBER 2022

TIME: 14H00



| NAME & SURNAME | DEPARTMENT | EMAIL ADDRESS | CONTACT NO. | SIGNATURE |
|----------------|-----------------------------|--------------------------------|-------------|-----------|
| Pumea Boei | Exec SEN MPAC | Pumkibooi@gmail.com | 043 683300 | |
| M. Busotwe | W/cell | Mordikosi busotwe@smallbiz.com | 071 766 750 | |
| N. Tolwe | Off. CLKR: Am-tolwe Xola 68 | am-tolwe@amtlm.com | 073055 8226 | |
| | | | | |
| | | | | |
| | | | | |

AMAHLATHI LOCAL MUNICIPALITY

ATTENDANCE REGISTER

2021/2022 ANNUAL REPORT PUBLIC HEARINGS

VENUE: KING KEI CLUSTER (BOARDERPOST COMMUNITY HALL)

DATE: 14 NOVEMBER 2022

TIME: 14H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|------------------|-----------|--------------|-------------|--------------|
| MXOLISI NZUZO | 08 | Comm member | 0789218394 | |
| Nokuvela Nkayisi | 08 | Comm. member | 0735141409 | N.Nkayisi |
| BUYISWA TIMBA | 08 | Comm. member | 0631067237 | |
| NANCY MAZOSI | 08 | Comm. member | 0826172845 | N.N.Mazososi |
| ZIKUSWA KUNZIKA | 13 ALM | ALM | 0434921260 | |
| BUSISCA NOMZAMA | 15 | ALM | 0434921158 | |

AMAHLATHI LOCAL MUNICIPALITY

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DATE: 14 NOVEMBER 2022

TIME: 14H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|----------------------|------|------------------------|-------------|-------------|
| Asanda Putuma | 8 | Secretary Committee | 0735742116 | A Putuma |
| Tobeka Sangololo | 8 | Ward Committee | 0646107060 | [Signature] |
| Nomasixole Nqangdzwe | 8 | Ward Committee | 0785249877 | [Signature] |
| Thembiso S. Yiso | 8 | WOMENITEK | 083 7129129 | T.S. YISO |
| Zemikhasa Mthaliyi | 8 | Community | — | Z. Mthaliyi |
| Anele Dladlane | 8 | Community | — | AD |

AMAHLATHI LOCAL MUNICIPALITY

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VENUE: KING KEI CLUSTER (BOARDERPOST COMMUNITY HALL)

DATE: 14 NOVEMBER 2022

TIME: 14H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|------------------|------|-------------|-------------|--------------|
| Sondeawa Manyisa | 07 | Ward Comm | 071 8352256 | |
| Neliswa Nywazi | 07 | Ward Comm | 071 0741427 | |
| Nozipho Manyisa | 07 | Ward Comm | 0767800418 | N Manyisa |
| Zuziwe Lwanga | 07 | Ward Comm | 0786167358 | Zuziwe |
| Zolera Mabeleka | 07 | " " | 078207933 | Z Mabeleka |
| Lucky Sidiqi | 07 | Ward Comm | 0795562218 | Lucky Sidiqi |

AMAHLATHI LOCAL MUNICIPALITY

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VENUE: KING KEI CLUSTER (BOARDERPOST COMMUNITY HALL)

DATE: 14 NOVEMBER 2022

TIME: 14H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|----------------------|------|--------------|-------------|---------------|
| Reed Dumaphu | 8 | Organizer | — | R. Dumaphu |
| Xolobh' Htaji | 8 | Comm. member | — | XH |
| Zenol'site.mgabelo | 8 | Comm. member | — | Z. Mgabelo |
| D. NTLAZANA | 8 | Comm. member | 073473458 | PS |
| Nontoloko, Bolekwana | 8 | Comm. member | 0736306903 | N. Bolekwana |
| Luthama Dikimelo | 8 | Comm. member | 063449332 | L. Dikimelo |

AMAMLATHI LOCAL MUNICIPALITY

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DATE: 14 NOVEMBER 2022

TIME: 14H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|--------------------|------|------------------|-------------|-------------|
| R. MAMANE | 8 | Community member | — | X |
| ANDILE SOTANA | 8 | Community Member | 0726844154 | [Signature] |
| Andile Mngqo | 8 | Community Member | 0711667777 | AMNGQO |
| heyland.ri NARWELE | | Community member | — | X |
| JUBUKILE KWASHU | 8 | Community member | — | J Kwabu |
| Qwile Didi | 8 | Community member | — | [Signature] |

AMAHLATHI LOCAL MUNICIPALITY

ATTENDANCE REGISTER

2021/2022 ANNUAL REPORT PUBLIC HEARINGS

VENUE: KING KEI CLUSTER (BOARDERPOST COMMUNITY HALL)

DATE: 14 NOVEMBER 2022

TIME: 14H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|----------------------|------|---------------|-------------|-----------------------|
| I. Nomveliso Dyanini | 08 | Comm. member | 0738062237 | N. S. SOLI |
| ZAYANSA SIKHANYI | 08 | Comm. member | — | A. S. SIKHANYI |
| Mandibule Mphahlele | 08 | Home of grade | 0726560430 | N. S. SOLI |
| P. Mnyaka | 08 | Comm. Member | 0719078696 | P. Mnyaka |
| NOTHOBILE SOLI | 08 | Comm. Member | 0767120333 | N. S. SOLI |
| INDUSTRIEN MBANA | 08 | Comm. Member | 0768164570 | X |

AMAHLATHI LOCAL MUNICIPALITY

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2021/2022 ANNUAL REPORT PUBLIC HEARINGS

VENUE: KING KEI CLUSTER (BOARDERPOST COMMUNITY HALL)

DATE: 14 NOVEMBER 2022

TIME: 14H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|-----------------|------|--------------|-------------|------------|
| DILISA BOBANI | 08 | Comm. member | — | X |
| Mbuyelo Senyile | 08 | Comm. member | — | M. Senyile |
| N. GANCHA | 08 | Comm. member | 0730929783 | |
| M. Gwala | 08 | Comm. member | 0716262008 | M. Gwala |
| M. Kwana | 08 | Comm. Member | 0782760812 | |
| M. Chonono | 08 | Comm. member | 0787668186 | N. Chonono |

AMAHLATHI LOCAL MUNICIPALITY

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2021/2022 ANNUAL REPORT PUBLIC HEARINGS

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DATE: 14 NOVEMBER 2022

TIME: 14H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|--------------------|------|--------------|-------------|-------------|
| Z. NXOKWANE | 08 | Comm. member | 0661924468 | Z. NXOKWANE |
| N Tombizanele Kebe | 08 | Comm. member | 0828386408 | N. Kumbi |
| NISANDI MATHU | 08 | Comm. member | — | to: |
| MAUD FANISO | 07 | Comm. member | 065623 9900 | M.F. |
| Soyu Belan | 07 | Comm. member | 0736263683 | S.B. |
| A. Nantshega | 07 | " | 083309704 | A.N. |

AMAHLATHI LOCAL MUNICIPALITY

ATTENDANCE REGISTER

2021/2022 ANNUAL REPORT PUBLIC HEARINGS

VENUE: KING KEI CLUSTER (BOARDERPOST COMMUNITY HALL)

DATE: 14 NOVEMBER 2022

TIME: 14H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|-----------------------|------|--------------|-------------|-----------|
| S. MERILL | 8 | Comm member | 073923346 | |
| H GWAHA | 8 | COMMEMBER | — | AG |
| I BOOI | 8 | Comm member | — | |
| V DAWETI | 8 | Comm Member | — | |
| THENJHE NGGOKANA | 8 | Comm. Member | — | X |
| Nontsi KEHEHO Makgong | 8 | CommTEE | 0711550053 | |

AMAHLATHI LOCAL MUNICIPALITY

ATTENDANCE REGISTER

2021/2022 ANNUAL REPORT PUBLIC HEARINGS

VENUE: KING KEI CLUSTER (BOARDERPOST COMMUNITY HALL)

DATE: 14 NOVEMBER 2022

TIME: 14H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|-----------------------|------|-------------|-------------|-------------------|
| NOSIMO TOFIE | 8 | Comm Member | 071 9339636 | Nosimo Tofie |
| M KOLAJ | 9 | Comm Member | 07680392 | X |
| Akhona Samani | 8 | Comm member | — | A. Samani |
| Andile Nomlenze | 8 | Comm Member | 0661145860 | A. Nomlenze |
| The mbedethe Nkwentse | 8 | Comm member | — | Andile |
| NKULUKEO KWELE | 8 | Comm member | 0768220255 | N'Kwele |

AMAHLATHI LOCAL MUNICIPALITY

ATTENDANCE REGISTER

2021/2022 ANNUAL REPORT PUBLIC HEARINGS

VENUE: KING KEI CLUSTER (BOARDERPOST COMMUNITY HALL)

DATE: 14 NOVEMBER 2022

TIME: 14H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|-------------------|------|-------------------|--------------|-----------|
| A. Ntsh | 08 | W/cur 08 | 0834919748 | |
| Nomvubele DYELE | 08 | Comm. member | — | X. |
| Nolunobelo Mzikwa | 08 | Comm. member | 078 255 0062 | |
| Nolutwando Honye | 08 | Comm-member | 076 7321 729 | |
| Nomzi Jack | 08 | Chair Person Same | 063 154 708 | |
| Tobeka Songelolo | 08 | Ward (Comm) | 0646107060 | |

AMAHLATHI LOCAL MUNICIPALITY

ATTENDANCE REGISTER

2021/2022 ANNUAL REPORT PUBLIC HEARINGS

VENUE: KING KEI CLUSTER (BOARDERPOST COMMUNITY HALL)

DATE: 14 NOVEMBER 2022

TIME: 14H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|-------------------|------|------------------|--------------|----------------|
| Andiso Tim | 8 | Community Member | 076 363 8940 | [Signature] |
| Rumera Maysabo | 8 | Community Member | 078 7495594 | P. Maysabo |
| Lulama Welani | 8 | Community Member | 076 4430251 | L. Welani |
| Nombuyiselo Nkomo | 8 | Community Member | 0729055550 | N. Nkomo |
| Lina Mqalibelo | 8 | Community | 0635329332 | L.N. Mqalibelo |
| Anelisa Skhishi | 8 | Community | 078 190 9127 | A. Skhishi |

AMAHLATHI LOCAL MUNICIPALITY

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VENUE: KING KEI CLUSTER (BOARDERPOST COMMUNITY HALL)

DATE: 14 NOVEMBER 2022

TIME: 14H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|----------------------|--------|-------------|-------------|-----------|
| Thandile | Ward 8 | | 0725663661 | Tindawo |
| Nelson Kondele | 08 | w/c | 0839669072 | (K) |
| Kondwana Cooragan | 08 | w/committee | 0783621700 | Ruyani |
| Bulelwa Teta | 08 | W/Committee | 0788176542 | Teta |
| Nomasixole Ngongelwe | 08 | | 0785245577 | (N) |
| Nasiss Tokwe | 08 | Community | 0781518160 | N Tokwe |
| Khaliso Boto | 08 | Community | 0781518160 | k Boto |

AMAHLATHI LOCAL MUNICIPALITY

ATTENDANCE REGISTER

2021/2022 ANNUAL REPORT PUBLIC HEARINGS

VENUE: KKH CLUSTER (SPRINGBOK COMMUNITY HALL)

DATE: 23 NOVEMBER 2022

TIME: 10H00



| NAME & SURNAME | DEPARTMENT | EMAIL ADDRESS | CONTACT NO. | SIGNATURE |
|------------------|------------------------|----------------------------|--------------|-------------|
| Wanda Nete | Co-opted | Wanda.Nete@ecg.co.za | 079252798 | |
| Koliswa Nesi | MPAC | Siphelele@gmail.com | 082 179 9748 | |
| Montembo Nyangwa | W/C 03 | montembo.nyangwa@gmail.com | 082 746 2888 | M. Nyangwa |
| Ndzipho Mkhiva | W/C 01 | cyathusimkus@gmail.com | 078 634 836 | N. Mkhiva |
| Thembe Majiru | Exec Serv | majiruthemba@gmail.com | 060 210 470 | T.A. Majiru |
| Pumla Booi | EXECUTIVE SERV MPAC | pumla.booi@gmail.com | 03684422 | |

AMANTHATHI LOCAL MUNICIPALITY

ATTENDANCE REGISTER

2021/2022 ANNUAL REPORT PUBLIC HEARINGS

VENUE: KKH CLUSTER (SPRINGBOK COMMUNITY HALL)

DATE: 23 NOVEMBER 2022

TIME: 10H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|------------------|------|----------------|--------------|--------------------|
| KWANDIWE GIDA | 3 | WARD COMM | 0631273116 | K. GIDA |
| Sinoxolo Dyanisi | 10 | 11 | 0728894989 | <i>[Signature]</i> |
| Majiki Singhwe | 10 | W/C | 0765753068 | <i>[Signature]</i> |
| Mwendu Noku | 10 | Director: Sec | 0795750798 | <i>[Signature]</i> |
| BALAM JUMBA | 3 | COMMUNITY WARD | 073 740 7867 | <i>[Signature]</i> |
| Mfuzo Jumba | 03 | COMMITTEE | 0647839356 | <i>[Signature]</i> |

AMAHLATHI LOCAL MUNICIPALITY

ATTENDANCE REGISTER

2021/2022 ANNUAL REPORT PUBLIC HEARINGS

VENUE: KKH CLUSTER (SPRINGBOK COMMUNITY HALL)

DATE: 23 NOVEMBER 2022

TIME: 10H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|------------------|------|----------------|--------------|-----------|
| Nomzamo Busice | - | Azm | 043 492 1155 | |
| Zukiswa Kozeka | - | Akm | 043 492 1260 | |
| Bukiswa Sooli | 10 | WARD COMMITTEE | 0769738117 | B. Sooli |
| Noluthando Gwara | 1 | ward Committee | 0604875111 | |
| D. Nkomo | 01 | 11 11 | 083737911 | |
| P. Aloni | 01 | — | 0743972658 | |

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DATE: 23 NOVEMBER 2022

TIME: 10H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|--------------------|------|-----------------|-------------|-------------|
| TEMBA DIXALE | 1 | TOWN - RESIDENT | 0727247307 | |
| Luxolo Manyele | 11 | Samco | 0715625076 | |
| JANE MAFEDYANE | 3 | WARD COMMITTEE | 073511810 | |
| Nomvula Gwinkana | 2 | | 0813341395 | N. Gwinkana |
| Athenkosi Gajana | 2 | Ward Committee | 07154762 | A. Gajana |
| Simthembile Magole | 1 | Samco | 0713454228 | S. Magole |

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TIME: 10H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|----------------|------|-------------|-------------|-----------|
| LINDA SHOSHUA | 03 | ANC | 0725007851 | |
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DATE: 23 NOVEMBER 2022

TIME: 10H00



| NAME & SURNAME | DEPARTMENT | EMAIL ADDRESS | CONTACT NO. | SIGNATURE |
|------------------------|---------------|--------------------------------------|--------------------------|--------------|
| NES UANA Z.A. Qonto | NKOSI MPAC | - - - - - w02.amahlathi@gmail.com | 0727362685 0731562285 | NES UANA |
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DATE: 23 NOVEMBER 2022

TIME: 10H00



| NAME & SURNAME | DEPARTMENT | EMAIL ADDRESS | CONTACT NO. | SIGNATURE |
|------------------|------------|----------------------------|--------------|-----------|
| Singco Mucindaba | ALM COMMS | sifiso.mucindaba@gmail.com | 073 680 3593 | |
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TIME: 10H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|-----------------|------|-------------|-------------|-----------|
| N. STOTO | 01 | RES | 071099621 | |
| K.M. Sontunzi | 01 | Sanco | 0636512961 | |
| Mzwandile Ubana | 03 | Traditional | 0710210878 | |
| S.O. NYANWANA | 03 | TRADITIONAL | 0727613878 | |
| BONGANI JELILE | 01 | RES | 0657406953 | |

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TIME: 10H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|---------------------|------|----------------|--------------|-----------|
| NOMANULAMA MANSYIKI | 2 | WARD COMMITTEE | 083 524 8935 | |
| NOBESUTHU ZILODEJI | 2 | WARD COMMITTEE | 073 6878977 | |
| KWAKHANA MPANGÉ | 2 | WARD COMMITTEE | 076 6870968 | |
| VUSOKAZI MAJOLA | 1 | SANCO | 073 8404025 | |
| PHAKAMA BUDAZA | 01 | PCO | 073 815 2239 | |
| AKHUME VUMBE | 2 | . | 052 8415841 | |

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TIME: 10H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|-----------------------|------|-------------|--------------|-------------|
| SANDHA SOKHA | 01 | Ward Comm | 086288375 | S. Sokha |
| Yoliswa Fikelepi | 01 | WARD Comm | 071 088 2078 | [Signature] |
| Nokubisiwe Numinobisi | 01 | WARD Comm | 065573660 | [Signature] |
| Phila Zihl | 01 | 11 | 0763961239 | P. Zihl |
| Nokwe Nombulelo | 02 | Champion | 073245122 | N. N. Nkwe |
| Beyce Ndlangalane | 03 | Champion | 0826354293 | [Signature] |

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| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|------------------|------|--------------|---------------|-------------------------|
| Neliswa Tunyiswa | 01 | SANCO | 0723034218 | <i>Neliswa Tunyiswa</i> |
| Mamena Makontolo | 10 | Ward WARD | 0784336016 | M.M. Makontolo |
| BUNTU MPOFO | 10 | Committe | 0784001830 | BMMPOFO |
| MBAZA FRANCIS | " | " | 076 224 3994 | <i>M. Baza</i> |
| Lunyya Rala | " | Committe | - | AR |
| SIZWE LILANA | 3 | Committe | 082 39 24 014 | <i>Sizwe Lilana</i> |

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| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|--------------------|------|----------------|--------------|--------------------|
| BUSKINE MZONI | 09 | WARD COMMITTEE | 0781521479 | B MZONI |
| ZAMEKA SOTHEMISI | 09 | WARD COMMITTEE | 082 7936338 | Z SOTHEMISI |
| THUMKA MOISWA | 09 | WARD COMM | 072 7236 867 | T. MOISWA |
| SIBUYILE SKOSI | 09 | | 08355071349 | S SKOSI |
| NYOKAZI MADIKANE | 09 | | 0717105555 | NYOKAZI MADIKANE |
| NTOMBENKULU KIBANI | 09 | | 0785961650 | NTOMBENKULU KIBANI |

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TIME: 11H00



| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|------------------|------|-------------|-------------|----------------|
| Nosthile Seokwea | 9 | | 083 4378886 | N. Seokwea |
| Nonebe Mawenzi | 9 | | 0781931306 | N. Mawenzi |
| Undelwa Xozeka | 9 | | 0656562659 | Undelwa Xozeka |
| Lungiswa Gola | 9 | | 0734570009 | L. Gola |
| Nelizwenzeni | 9 | | 0784178507 | Nelizwenzeni |
| Tutu Matyobeni | 9 | | — | T. Matyobeni |

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| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|-------------------|------|-------------|-------------|-------------|
| Trayshibe Mbiko | 9 | | 0182607030 | T Mbiko |
| Yolisa Mbeke | 9 | | 076529370 | Y. Mbeke |
| Nbambizande Jamba | 9 | | 0633396746 | N. Jamba |
| Bulewa Tyokshe | 9 | | 0858301632 | B. Tyokshe |
| Nozansokul Zomla | 9 | | 072 9369772 | N. Zomla |
| Daniswa Ngqokubi | 9 | | 0715485090 | D. Ngqokubi |

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| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|-----------------|------|-------------|--------------|------------|
| NOLANE XOSA | 9 | | 073 562544 | NXOSA |
| THEMBISA MTHATI | 9 | | 083 5050321 | TAMOTI |
| ROSE MODOA | 9 | | 060 4243399 | R MODOA |
| RUMLA MATHAPI | 9 | | — | PC MATHAJO |
| NOMZI SANDILE | 9 | | 084 899 8055 | SANDILE |
| THANOLINE | 9 | | 078 177 0919 | TANC |
| THANDIHLATHI | 9 | | | |

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| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|----------------|------|-------------|-------------|-----------|
| M. Mathambeka | 9 | | 0715771500 | |
| S. Nyeka | 9 | | 110 | |
| M. H. N. N. N. | 9 | | 0734879289 | |
| S. Flex | 9 | | 0630996757 | |
| M. N. N. | 09 | | 0615132235 | |
| A. M. N. | 09 | | 0797417800 | |

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| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|------------------|------|-------------|--------------|-------------|
| Nongaeiwa Xozeke | 9 | | 07380930 90 | N. Xozeke |
| c Gushinduku | 9 | | 0781972317 | c Gush |
| Celina Tshukuse | 9 | | — | C. Tshukuse |
| Brenda Sizani | 9 | | 0663811814 | B. Sizani |
| A. Moyo | 9 | | 078 648 6300 | A. Moyo |
| S. FEX | 9 | | 083 734 8030 | S. FEX |

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| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|-------------------|------|----------------|-------------|------------|
| Zokile Ntshela | 09 | | 0647399213 | |
| Vuyisile Ntshona | 09 | | 0748432934 | |
| Lundi Vena | 09 | | 0691691060 | |
| BUYISILE GUSHNOLU | 09 | | 0814366479 | B. G |
| Zoleka Mbekeni | 09 | Ward Committee | 0733066575 | Z. Mbekeni |
| Zyiko Masi | 09 | - | 0633866321 | Z. Masi |

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| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|------------------|------|---------------|---------------|-----------|
| Xouswa hawini | 09 | Jersey Valley | 078 829 2699 | Xouswa |
| Nosiphiwo Peter | 09 | FRESH WATER | 072 93 81 074 | N. Peter |
| Thunyiswa Doci | 09 | " | 063 4922 312 | T. Doci |
| Momboxolo Tekana | 09 | Freshwater | 078 755 2873 | M. Tekana |
| Naxolo Tex | 09 | Stanhope | 063 021 6569 | N. Tex |
| Buleloni Nkoso | 09 | Stanhope | 073 162 7540 | B. Nkoso |

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| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|--------------------|------|-------------|-------------|---------------|
| Sikhuthu Mdunyelwa | 09 | Stanhope | 0736963338 | MS |
| Noluthando Maliti | 09 | Stanhope | 06309916757 | Nmaliti |
| Fundiswa ndobo | 09 | - | 0717440892 | F. ndobo |
| Zenze Mboletwana | 09 | - | - | Z. Mboletwana |
| SABENZILE TIKA | 09 | - | 0735229475 | SITKA |
| FANZILE MUNGWA | 09 | - | 0239492781 | |

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| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|----------------|------|-------------|--------------|--------------------|
| M. BOLANA | 09 | SIINHOFÉ | 064 04 38200 | M. BOLANA |
| P. HINDILE'S | 09 | FRESH-WATER | 073 16 12099 | P. Sgonyela |
| Z. Mbara | 09 | STARHOPE | 0604171102 | Z. Mbara |
| P. JEFFERY | 09 | FRESH-WATER | 0833985047 | P. J. NETT |
| MRS. N. Shuny | 09 | Jerseyville | 0836875332 | <i>[Signature]</i> |
| S. Mzond | 09 | Jerseyville | 076 7549581 | <i>[Signature]</i> |

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| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|---------------------|------|-------------|-------------|--------------------|
| Sivuyile - Mbiko | 09 | Freshwater | 0788706536 | MBiko |
| Nelani MSHATSHANI | 09 | STANHOPE | N/A | <i>[Signature]</i> |
| Nolani SIBAKA/SHAKA | 09 | STANHOPE | 066492700 | SIBAKA |
| Sipokazi Khonephi | 09 | Freshwater | 0718475187 | S Khonephi |
| Philiwe Mfundisi | 09 | Stanhope | 0686793456 | PH |
| MATSIKO MUNDISI | 09 | Stanhope | 0785744691 | <i>[Signature]</i> |

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| NAME & SURNAME | WARD | STAKEHOLDER | CONTACT NO. | SIGNATURE |
|----------------|------|-------------|-------------|-----------|
| Nkosiphendule | 9 | — | — | N.Sa |
| Luxolo MBANDE | 7 | — | — | |
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