

AMAHLATHI LOCAL MUNICIPALITY



OFFICE OF THE MUNICIPAL MANAGER
12 Maclean Street
Private Bag X4002, Stutterheim, 4930
Tel: 043 683 5024 Fax: 043 683 1127
Website: www.amahlathi.gov.za

NOTICE NO 12/2025

EXTERNAL ADVERTISEMENT
DIRECTORATE: EXECUTIVE SERVICES

1 X AUDIT AND PERFORMANCE COMMITTEE MEMBER: CHAIRPERSON

Remuneration: In accordance with rates as determined by National Treasury Guidelines or as determined by the Municipal Council

MINIMUM REQUIREMENTS:

- A relevant post graduate degree or similar qualification in any of the following Fields: Financial Management, Legal, Information Technology, Public Administration, Risk Management and Audit. (NQF Level 8)
- Masters/ PhD (NQF Level 9 and above),
- Any of the following Professional Membership (CIA, CA(SA), CIMA, ACCA, IITPSA, CRM (PROF).

MINIMUM PRESCRIBED EXPERIENCE:

- Minimum of 5 years' experience in a managerial position in Financial Management or Legal services or Information Technology or Public Administration or Risk Management or Auditing.
- Currently, be not an audit committee member or independent risk management chairperson to more than two municipalities
- Minimum of two (three year) terms experience as an Audit Committee member in the public administration.

Added advantage:

- Previous experience as an Audit Committee Chairperson will serve as an added advantage.

Key Responsibilities:

1. **Advising the municipal council, political office bearers, the accounting officer and the management staff of the municipality on matters relating to –**
 - 1.1. Internal financial control and internal audits
 - 1.2. Risk management
 - 1.3. Accounting policies
 - 1.4. The adequacy, reliability and accuracy of financial reporting and information
 - 1.5. Performance management
 - 1.6. Effective governance
 - 1.7. Compliance with Municipal Finance Management Act 56 of 2003, Division of Revenue Act and any other applicable legislation
 - 1.8. Performance evaluation and
 - 1.9. Any other issues referred to it by the municipality.
2. Review the annual financial statements to provide the council of the municipality, the council with authoritative and credible view of the financial position of the municipality, its efficiency and effectiveness and its overall level of compliance with Municipal Finance Management Act, the annual Division of Revenue Act and any other applicable legislation.
3. To respond to the council on any issues raised by the Auditor General in the audit report.
4. Carry out such investigations into the financial affairs of the municipality as the council of the municipality may request.
5. Perform such other functions as may be prescribed

Inherent Job Requirements

1. Good standing and ability to lead discussions.
2. Creates vision and provides direction at meetings.
3. Builds municipal capabilities by guiding management based on expert knowledge and skills.
4. Promotes and achieve quality outcomes at meetings.
5. Has the ability to speedily and effectively advise council or the board of directors of any impending non-compliance with the legislative framework.
6. Has the ability to encourage other members to participate in audit committee meetings.
7. Conduct meetings in a manner that demonstrates a desire to establish effective communication with all stakeholders.

Prescribed Competency Requirements

- Perform the role as advisor to management
- Communicate effectively with management
- Carefully review information received and obtain clarification from management as and when appropriate
- Raise relevant questions, evaluate responses and follow up on any matter that is unclear
- Conduct responsibilities in the context of the municipality's strategic objectives and overall corporate governance of the council.
- Act independently and be proactive in advising the accounting officer regarding issues that require further management attention.
- Encourage openness and transparency
- Build relations with management
- Have a professional approach to performing duties, including commitment of time and effort, and
- Be independent and appropriately skilled.

3 X AUDIT AND PERFORMANCE COMMITTEE MEMBER: ORDINARY MEMBERS

Minimum Prescribed Education

1. A relevant post graduate degree or similar qualification in any of the following Fields: Financial Management, Legal, Information Technology, Public Administration, Risk Management and Audit. (NQF Level 8)
2. Masters/ PhD (NQF Level 9 and above),
3. Any of the following Professional Membership (CIA, CA(SA), CIMA, ACCA, IITPSA, CRM (PROF).

Minimum Prescribed Experience

1. Minimum of 5 years' experience in a managerial position in Financial Management or Legal services or Information Technology or Public Administration or Risk Management or Auditing.
2. Currently, be not an audit committee member or independent risk management chairperson to more than two municipalities.

Added advantage:

1. Experience as an Audit Committee member shall serve as an added advantage.
2. Experience as an Audit Committee member in the public administration.

Key Responsibilities

1. Advising the municipal council, political office bearers, the accounting officer and the management staff of the municipality on matters relating to –
 - 1.1. Internal financial control and internal audits
 - 1.2. Risk management
 - 1.3. Accounting policies
 - 1.4. The adequacy, reliability and accuracy of financial reporting and information
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3. To respond to the council on any issues raised by the Auditor General in the audit report.
4. Carry out such investigations into the financial affairs of the municipality as the council of the municipality may request
5. Perform such other functions as may be prescribed.

Prescribed Competency Requirements

- Perform the role as advisor to management
- Communicate effectively with management
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- Build relations with management
- Have a professional approach to performing duties, including commitment of time and effort, and
- Be independent and appropriately skilled.

The Amahlathi Municipality is an equal opportunity employer and thus in terms of its approved Employment Equity Plan, persons from previously disadvantaged groups will be given preference.

Interested candidates should submit a detailed Curriculum Vitae together with certified copies of qualifications, Application forms, a covering application letter and ID copies.

Faxed, Emailed and late applications will not be considered.

Closing Date: 15 August 2025 @ 15:30

Further enquiries regarding the position are available from the Human Resources Department on **043 285 0971** during office hours. Contact person **Ms. Thandile Ndlamhlaba**, with whom applications and CV's must be lodged. Should candidates not be notified of the outcome of the application within 30 days after the closing date, they may regard themselves as having been unsuccessful. The municipality reserves a right not to appoint.

Applications should be addressed to: Amahlathi Local Municipality, Human Resources Section, Private Bag X4002, **STUTTERHEIM**, 4930 or hand delivered to No 14 Long Street, Stutterheim 4930



DR. SHASHA Z
MUNICIPAL MANAGER