

AMAHLATHI LOCAL MUNICIPALITY



OFFICE OF THE MUNICIPAL MANAGER
12 Maclean Street
Private Bag X4002, Stutterheim, 4930
Tel: 043 683 5024 Fax: 043 683 1127
Website: www.amahlathi.gov.za

EXTERNAL ADVERTISEMENT **Notice No 21/2025.**

The Amahlathi Local Municipality is a category B (Grade 3) Municipality established in terms of the Municipal Structures Act. It encompasses towns of Stutterheim, Cathcart, Keiskammahoek, Kei Road and several surrounding rural areas. The municipality is looking for high-calibre, trend-setting strategists who are visionary, inspirational, customer centered and suitably qualified to fill this position.

CHAIRPERSON: FINANCIAL DISCIPLINARY BOARD

Three (03) Year Term of Office

Remuneration: In accordance with rates as determined by National Treasury Regulations or as determined by the Municipal Council

REQUIREMENTS

- LLB or related qualification specializing in Labour Law
- Minimum of 5 years' experience in practicing Law, or
- Postgraduate Diploma in Forensic Investigation.
- Certified Fraud Examiner.
- Member of Association of Certified Fraud Examiners (ACFE).
- Certificate in Chairing a disciplinary hearing.
- At least 5 years' experience in forensic investigation, risk management or auditing.

COMPETENCY REQUIREMENTS

The chairperson of the Municipal Disciplinary Board should at least meet the following competency requirements.

- Leadership and personal qualities commensurate with the role.
- Ability to communicate effectively, to lead and participate in professional discussions.
- Good understanding of the Disciplinary Board's position in the governance structure, its roles and responsibilities.
- Ability and capability to conduct Disciplinary Board's affairs efficiently and effectively.
- Good understanding of the treatment of allegations and investigations.
- Sound knowledge of issues affecting the local government.
- Ability to advise the Council, Municipal Manager and Management.
- Requisite expertise/ skills and experience in the following fields:
 - Internal controls
 - King IV Report on Corporate Governance
 - Anti-fraud and Anti-corruption

- Financial and Management Accounting
- Performance Management
- Risk Management
- Knowledge of Municipal Legislation
- Extensive knowledge of Labour Relations Act

KEY RESPONSIBILITIES

The Disciplinary Board will be expected to:

- Develop terms of reference that will ensure that all the investigative powers relating to allegations of financial misconduct vest solely with the DC Board,
- Assist the Council with the investigation of allegations of financial misconduct,
- Investigate allegations of financial misconduct upon receipt of instruction from the Council,
- Conduct a preliminary investigation to determine whether the allegation is founded and make a recommendation to the Council as to whether sufficient grounds exist to warrant a full investigation into the allegation,
- To make determination that the allegation is frivolous, vexatious, speculative, or obviously unfounded, the investigation must be terminated,
- Conduct full investigation if allegations are found,
- Prepare and submit reports to the Council as appropriate for each case and associated terms of reference,
- Provide recommendations for further steps to be taken regarding disciplinary proceedings, or any other relevant steps to be taken
- Monitor the institution of disciplinary proceedings against the alleged transgressor

The Amahlathi Municipality is an equal opportunity employer and thus in terms of its approved Employment Equity Plan, people from previously disadvantaged groups will be given preference.

Interested candidates should submit a detailed Curriculum Vitae together with certified copies of qualifications, Application forms, a covering application letter and ID copies.

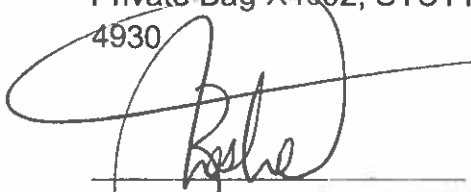
Faxed, Emailed and late applications will not be considered.

Further enquiries regarding the position are available from the Human Resources Department on 043 285 0971 during office hours. Contact person Ms. Thandile Ndlamhlaba, with whom applications and CV's must be lodged. Should candidates not be notified of the outcome of the application within 30 days after the closing date, they may regard themselves as having been unsuccessful. The municipality reserves a right not to appoint.

Closing Date: 13 November 2025 @ 15h30

Applications should be addressed to: Amahlathi Local Municipality, Human Resources Section, Private Bag X4002, STUTTERHEIM, 4930 or hand delivered to No 14 Long Street, Stutterheim

4930


DR. SHASHA Z
MUNICIPAL MANAGER

AMAHLATHI LOCAL MUNICIPALITY
"Build and Grow Amahlathi Together"